# West Islip School District Education Committee 2017-2018

# Minutes

## September 14, 2017 7:15 p.m.

### **District Office ~ Board Conference Room**

Meeting began: 7:15 p.m.

Members present: Steve Gellar, Kevin O'Connor, Bernadette Burns, Anne Rullan Others present: Scott Brady, Paul Michaluk

#### Using G Suite with our Educators

The Committee reviewed the format of using Google Sites to distribute the District Faculty Handbook. The Site provides easy access to faculty and staff to directories, handbooks, frequently referred to policies, various calendars, and special forms. The format will allow the District to quickly make any adjustments and eliminating the need to make copies by going green.

#### Mandated DASA training requirements

In keeping with moving to the Google Platform, this year's mandated DASA training was provided through a flipped classroom approach. Faculty and staff were able to link into a Google form, view the video and submit their name.

#### **Review of Summer Investigations**

The Committee reviewed surveys from parents regarding the Summer Investigations program. The results were overwhelmingly positive. The Committee also viewed a presentation that highlighted the events that were shared with the parents on the last day of the program.

#### Expansion of the Engineering Technology Department

As the District allocated funds through the budget process to expand our Engineering Technology Department, we are limited by space constraints. The District has been seeking various options. The District has determined that any space in Westbrook Elementary is not a viable solution.

Meeting adjourned: 7:45 p.m.