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West Islip Public Schools

Bernadette M. Burns
Superintendent of Schools

James Bosse
Director of Buildings and Grounds

Buildings & Grounds Committee Meeting Agenda

Date: February 11, 2014
Time: 8:00 p.m.
Location: District Office

Members in attendance: S. Brady, K. O'Connor, B. Burns, W. Duffy, J. Bosse
Members absent: R. Ulrich
Others in attendance: S. Gellar, A. LaRosa, R. Maginniss

1. **Budget considerations**

The committee discussed items for consideration in the 2014-2015 budget, including both infrastructure and security upgrades. Mr. Bosse will work with the administrative team and his department staff to identify priority items and the projected cost to the district. The committee agreed that most of these potentially multi-million dollar expenses will not be able to be funded in the annual budget.

2. **Rental Buildings**

Although there are still concerns with traffic and parking congestion at Westbrook, there have been minimal issues with the rental buildings. With the upcoming spring sports season, and its accompanying increased use of fields, options will be considered to ease the parking concerns.

Nick Amoruso and John Engberg from SCC have introduced themselves to all tenants and are working to maintain/implement some of the operational and procedural requirements in both buildings.

Mrs. Winkler reports no new changes regarding Westbrook. Because of the ongoing parking limitations, no further lease of space can be attained. National Grid has moved out of Kirdahy completely. Mrs. Winkler notified The Bridges Academy so as to determine if they are interested in leasing more space. Bridges is considering its options.

3. **Snow Budget**

Costs for sand/salt, ice melt, equipment repairs and labor are directly related to the number of and severity of events. The budget is within range compared to previous years; sand and salt supplies are adequate at the present time. If the budget is exceeded, then projects that would otherwise have been funded in the spring may be delayed.

4. **Building Maintenance**

Very cold temperatures and/or snow has prevented some building improvements from being accomplished, including roof repairs, HVAC repairs, pothole/paving repairs, landscaping jobs, fence-line/tree work, rpz backflow valve repairs. Issues that arise are addressed as conditions permit.

5. **Permits**

The Elizabeth T. McNamee Memorial Fund holds its annual 5K run at the high school on Mother's Day, an event that draws over 2,000 people. To ensure the safety of the participants and the facility, permits to other organizations will not be granted for concurrent use on that morning.

The meeting adjourned at 8:50 p.m.