

WI

West Islip Public Schools

Bernadette M. Burns
Superintendent of Schools

James Bosse
Director of Buildings and Grounds

Buildings & Grounds Committee Meeting Minutes

Date: Tuesday, March 11, 2014
Time: 8:00 p.m.
Location: District Office

Members in attendance: S. Brady, K. O'Connor, R. Ulrich, B. Burns, W. Duffy, J. Bosse
Others in attendance: S. Gellar, R. Maginniss

1. Facility Usage and Fees

The committee discussed the established fee structure for the use of facilities by district, community, and outside organizations. Most of the charges have not been increased in many years. The fees will be reviewed; consideration will be given to the fees other districts charge as well as the burden placed on the staff to prepare and maintain the buildings and grounds for outside use.

2. Rental Buildings

Divine Dance has added a classroom rental, generating slightly over \$700 in additional monthly revenue.

SCC has provided supportive assistance with tenant issues, addressing construction requests and fire code violations, facilitating communication, and providing an objective viewpoint. Tenants seem satisfied with the relationship.

3. Snow

The weather continues to provide budgetary challenges. Funds saved by the natural gas conversion will cover overtime expenses, assuming limited storms for the remainder of the season.

4. Buildings

At Udall, new gym doors, saddles and hardware were recently installed.

A minor leak was found, isolated and fixed in the Udall boiler room.

In areas with overhead forced air, coils in district-wide duct work must be periodically cleaned or will result in diminished air flow, efficiency losses, and comfort issues. A cost- and time-efficient method to achieve this is being explored.

Dennis Martin, Chief Custodian, has resigned. Options for improving department operations are currently being considered.

The electronic sign at the high school was vandalized again. The electrician is working to fix it.

5. Permits and Building Usage

Spring field space is at a premium, especially ball fields. When fields are requested from other groups, the office will communicate directly with the WILL and work together to prioritize space to student teams before adult teams are granted access.

A letter was sent to those with after school and weekend building permits to adhere to procedures for facility use (i.e. water bottles only, no wandering in building, adult supervision during all activities, no messes, no activities or ball play in the hallways, etc.)

The meeting adjourned at 8:35 p.m.