# REGULAR MEETING OF THE BOARD OF EDUCATION

August 17, 2006—West Islip High School President George Smith, Presiding

PRESENT: Mr. G. Smith, Mrs. McAteer, Mrs. Bieselin, Mr. Gellar, Mrs. Heine,

Mr. Micucci

ABSENT: Mr. W. Smith

Administrators: Dr. Blau, Mr. Zocchia

Attorney: Mr. Volz

The meeting was called to order at 8:05 p.m., followed by the Pledge. No one wished to speak during "An Invitation to the Public".

Motion was made by Mr. Micucci, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve the minutes of the Organizational Meeting of July 13, 2006, and the minutes of the Regular Meeting of July 13, 2006.

STUDENT RECOGNITION: <u>Boys Varsity Track</u>: *All State and All County*: Luke Schoen, Rod Alzmann, John Badolato, Chris Randazzo, Justin Ellison, and Dennis Faherty. *All County*: Chris Tristano. *League III Coach of the Year and Division II Coach of the Year*: Sal Alaimo.

Varsity Baseball: All County: Michael Kitt.

<u>Varsity Softball</u>: *All County*: Amanda Filippazzo and Danielle Hodgson.

Boys Varsity Lacrosse: All County: Brian Caufield, Justin Turri, Ryan Flannigan, Peter Mezzanotte. All Long Island: Kevin Federico, Christian Scuderi, Sal Barcia (2<sup>nd</sup> Team All Long Island: Peter Mezzanotte). All American: Kevin Federico, Christian Scuderi (Honorable Mention: Sal Barcia). Division Coach of the Yearand County Coach of the Year: Scott Craig.

Girls Varsity Lacrosse: *All County:* Karen Federico and Taryn Crimi.

Girls Varsity Golf: All County: Cecilia Bonetti. All County and All State: Dani Mullin.

Motion was made by Mrs. Heine, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve TEACHING: RESIGNATION: James E. Connell, Technology Education Teacher, effective August 7, 2006.

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve TEACHING: RESIGNATION: Gail Notaro, Elementary Teacher, effective July 21, 2006.

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve TEACHING: RESIGNATION: Meghan Regan, Special Education Teacher, effective September 1, 2006.

Motion was made by Mrs. Heine, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve TEACHING: RESIGNATION: Barbara Vultaggio, Music Teacher, effective August 31, 2006.

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Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve TEACHING: PROBATIONARY APPOINTMENT: Shane O'Neill, Elementary Teacher, effective September 5, 2006 to September 4, 2009, Step 2<sup>4</sup>.

Motion was made by Mrs. McAteer, seconded by Mrs. Heine and carried when all board members present voted in favor to approve TEACHING: PROBATIONARY APPOINTMENT: Shanan D. Mauro, Health Education Teacher, effective September 5, 2006 to September 4, 2009, Step 14.

Motion was made by Mrs. Heine, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve TEACHING: PROBATIONARY APPOINTMENT: Dennis Mazzalonga, Technology Education Teacher, effective September 5, 2006 to September 4, 2009, Step 2<sup>2</sup>.

Motion was made by Mrs. Bieselin, seconded by Mr. Gellar and carried when all board members present voted in favor to approve TEACHING: PROBATIONARY APPOINTMENT: Kristine A. Villing, Special Education Teacher, effective September 5, 2006 to September 4, 2009, Step 1<sup>1</sup>.

Motion was made by Mrs. McAteer, seconded by Mr. Gellar and carried when all board members present voted in favor to approve TEACHING: REGULAR SUBSTITUTE: Krista Sexton, Elementary Teacher, effective September 5, 2006 to June 30, 2007, Step 2<sup>4</sup>.

Motion was made by Mrs. McAteer, seconded by Mrs. Heine and carried when all board members present voted in favor to approve TEACHING: REGULAR SUBSTITUTE: Jaclyn A. Cucci, English Teacher, effective September 5, 2006 to June 30, 2007, Step 1<sup>1</sup>.

Motion was made by Mr. Micucci, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve TEACHING: PART TIME APPOINTMENT: Michele A. Bownes, Art Education Teacher, effective September 5, 2006 to June 30, 2007, Step 2<sup>4</sup>, prorated at .8.

Motion was made by Mr. Micucci, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve TEACHING: PART TIME APPOINTMENT: Jason Lopiccolo, School Counselor, effective September 5, 2006 to June 30, 2007, Step 1<sup>4</sup>, prorated at .5.

Motion was made by Mrs. McAteer, seconded by Mr. Gellar and carried when all board members present voted in favor to approve TEACHING: CHILD BEARING LEAVE OF ABSENCE (paid): Robin Traina, Reading Teacher, effective September 5, 2006.

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Motion was made by Mrs. McAteer, seconded by Mr. Micucci and carried when all board members present voted in favor to approve TEACHING: CHILD REARING LEAVE OF ABSENCE (unpaid) (*Pursuant to Family and Medical Leave Act of 1993—12 Weeks continuous Medical Coverage*): JoAnne Orehosky, Physical Education Teacher, effective September 5, 2006 to November 22, 2006.

Motion was made by Mr. Micucci, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: <u>Abolishment of Positions</u>: Be it resolved, that upon the recommendation of the Superintendent of Schools, effective July 1, 2006, the following positions in the West Islip School District be abolished in the school teacher aide area (5 positions) and that the following employees be terminated according to the applicable provisions of law: Stacy MacGregor, Laurie Johnson, Panayiota Fellas, Tara Miller, Lisa Maffettone.

Motion was made by Mrs. McAteer, seconded by Mrs. Heine and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: RESIGNATION: Carole Hurd, Cafeteria Aide, effective August 4, 2006.

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to <u>table</u> approval of CLASSIFIED CIVIL SERVICE: RESIGNATION of Suzanne Salus, School Cook Manager, until Executive Session.

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: CONFIDENTIAL CLERICAL SUBSTITUTE (\$176.25/day): Nicole Schiano, effective August 21, 2006 (transitional time with B. Duffy).

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: PROBATIONARY APPOINTMENT: Nicole Schiano, Secretarial Assistant, effective September 18, 2006 (replacing B. Duffy, retiring).

Motion was made by Mr. Micucci, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: SUBSTITUTE CUSTODIAN (\$8.30/hr): Harry Contos, effective July 6, 2006; Joey Panzarella, effective July 10, 2006.

Motion was made by Mrs. Heine, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: SUBSTITUTE TEACHER AIDE (\$6.75/hr): Marie Vizzini, effective September 7, 2006.

Motion was made by Mrs. Bieselin, seconded by Mrs. Heine and carried when all board members present voted in favor to approve OTHER: SUBSTITUTE TEACHERS (\$105 per diem): \*Dana Ackerman, effective September 7, 2006, \*student teacher; \*Andrea Baritis, effective September 7, 2006, \*student teacher; \*Charles Beemer, effective September 7, 2006, \*student teacher; \*Beth Cassmer, effective September 7, 2006, \*student teacher; \*Beth Cassmer, effective September 7, 2006, \*student teacher; \*Erika Coiro-Hatch, effective September 7, 2006, \*student teacher; \*Brian Daniels, effective September 7, 2006, \*student teacher; \*Matthew Knowlan, effective September 7, 2006, \*student teacher; \*Tara Lotito, effective September 7, 2006, \*student teacher; \*Karone Luquer, effective September 7, 2006, \*student teacher; \*Steven Marshall, effective September 7, 2006, \*student teacher; \*Julietta Mieles, effective September 7, 2006, \*student teacher; \*Gettive September 7, 2006, \*student teacher; \*Melissa Russett, effective September 7, 2006, \*student teacher; \*Heather Stein, effective September 5, 2006; \*Eric Twardy, effective September 7, 2006, \*student teacher; \*Jusietta Mieles, effective September 7, 2006, \*student teacher; \*Gettive September 7, 2006, \*Student teacher; \*Jusietta Mieles, effective September 5, 2006; \*Eric Twardy, effective September 7, 2006, \*student teacher; \*Jusietta Tylee, effective September 7, 2006.

Motion was made by Mrs. Heine, seconded by Mr. Gellar and carried when all board members present voted in favor to approve OTHER: ESY Special Education Program – Captree – 2006: Amy Busch, Special Education Teacher; Kim Peters, Special Education Teacher; Melissa Cuesta, Special Education Teacher; Katie Finn, Speech Therapist; Deborah Mann, Aide; Deidre Pagano, Aide; Peggy Barth, Aide; Jean Schilling Aide; Lois Sullivan, Aide.

Motion was made by Mrs. McAteer, seconded by Mr. Gellar and carried when all board members present voted in favor to approve OTHER: ALTERNATIVE SCHOOL – September 5, 2006 to June 30, 2007: Elizabeth Walsh-Bulger, Coordinator (two nights); Thomas Vitti, Coordinator (two nights), annual salary \$17,787.

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve OTHER: ALTERNATIVE SCHOOL – September 5, 2006 to June 30, 2007: Laura Tramantano, Secretary (four nights), annual salary \$11,046.

Motion was made by Mr. Micucci, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve OTHER: ALTERNATIVE SCHOOL FACULTY (\$7,322 per full year class): Nicole Cifelli, American Sign Language (1 class); Maria Meyer, Art (1 class); Dina Barone, English (1 class); Siobhan Kelly, English (1 class); Ed Kemnitzer, English (1 class); Paul Vecchione, English (1 class); Shanan Mauro, Health (1 class); Nicole Delaney, Mathematics – Financial (1 class); Nancy Sybil, Mathematics (2 classes); Brian Cameron, Physical Education (1 class, 1 semester); Joseph Nicolosi, Physical Education (1 class); Lucinda Lanzarotta, School Counselor (2 classes); Robert Matuozzi, School Psychologist (1 class); Teresa Stecker, School Psychologist (1 class); John Hulsman, Science (2 classes); John Ruggiero, Science (1 class); Michael Hazelton, Social Studies (1 class); Eric Rao, Social Studies (1 class); Robert Timpson, Social Studies (1 class); Robert Weiss, Social Studies (1 class), 1 semester); Dennis Montalto, Special Education (1 class).

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Motion was made by Mrs. McAteer, seconded by Mrs. Heine and carried when all board members present voted in favor to approve OTHER: EQUIPMENT/UNIFORM COORDINATOR 2006-07: William Turri, H.S.

The Finance Committee met on 8/15, as reported on by Mrs. Heine. The committee accepted the warrants as presented by the District's Internal Auditor for submission to the Board. The Buildings & Grounds Committee also met on 8/15, and was reported on by Mr. Gellar. Mrs. McAteer reported on Committee on Special Education/Preschool Special Education recommendations re: classification/placement/I.E.P. modifications of students as delineated: CPSE ID# 6237, 6130, 6170, 6125, 6274, 6273, 6276, 22614, 5871, 6272, 6228, 5754, 6037; CSE ID# 5733, 6035, 4354, 5985, 5755, 6276, 5855, 4640, 5754, 22303, 5865. There were no other committee meetings this month.

Due to pending audit, a Treasurer's Report will not be presented this month.

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve budget transfers, as recommended by the Finance Committee.

Motion was made by Mrs. Heine, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve BOCES Shared Services Agreement for 2006-07 school year.

Motion was made by Mrs. McAteer, seconded by Mr. Gellar and carried when all board members present voted in favor to approve Negative Declaration (Captree and High School projects; SED #58-05-09-03-0-001-010 and SED #58-05-09-03-0-008-023).

Motion was made by Mrs. McAteer, seconded by Mr. Gellar and carried when all board members present voted in favor to approve bid for Electrical Repair and Services. Bid was awarded to Dennis Bott Electrical Contracting, Corp.

Motion was made by Mrs. McAteer, seconded by Mr. Gellar and carried when all board members present voted in favor to approve L.I. Food Service Directors Association, as follows: Dairy – Mivila \$274.21, TA Morris \$696., Savory Foods \$1,779.61, Total Award \$2,749.82

Frozen – Mivila \$550.49, Savory Foods \$2,815.32, TA Morris \$64,470.93, Total Award \$67,836.77 Meat – Flynn's Provisions \$40.90, Mivila \$174., Savory Foods \$259.20, TA Morris \$2,275.80, Total Award \$3199.90

Dish Machine Supplies - Ecolab \$2,134

Bread - Modern Italian Bakery \$25,513.17

Bagels – Modern Italian Bakery \$9,900

Ice Cream with Equipment – Circusman Ice Cream \$7,610.50

Milk - Oaktree Dairy Inc. \$61,427.50

Paper – APPCO Paper & Plastics Corp. \$16,722.78

Snacks – Cookies and More \$12,401.32, Jaybee Distributors \$2,180.06, McKee Foods \$160.80, Savory Foods \$609.02, TA Morris \$620.55, Big Apple Pretzels \$80.50, Total Award \$41,092.37.

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Bids (continued)

Grocery – Jaybee Distributors \$49.50, Mivila \$4,937.40, Savory Foods \$5,118.20, TA Morris \$807.38, Total Award \$10,912.48

Drinks – Coca Cola \$866.20, Cookies and More \$8,128.90, Galaxie Coffee Service \$994.60, Jaybee Distributors \$2,444.70, TA Morris \$322.20, Snapple \$14,262.50, Total Award \$26,998.90.

Motion was made by Mr. Gellar, seconded by Mrs. Bieselin and carried when all board members present voted in favor to accept donation, with thanks, of \$6,211. from Class of 2005 for high school auditorium projectors.

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to accept donation, with thanks, of \$500. from Jostens for classroom supplies at the high school.

Motion was made by Mrs. McAteer, seconded by Mr. Micucci and carried when all board members present voted in favor to declare as surplus material, and dispose of as Business Office sees fit, a Singer sewing machine (Beach Street MS) Serial N510802127.

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to declare as surplus material, and dispose of as Business Office sees fit, a 1985 Chevrolet Suburban, VIN # 1G8EC16LFF151238, from Security Department.

Motion was made by Mr. Micucci, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve Board Delegate (Barbara McAteer) and Alternate (George Smith) for the New York State School Boards Association's Annual Convention.

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to accept RFP from Johnson Controls for Energy Performance Contract.

Motion was made by Mr. Micucci, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve designation of Jeanne Dowling as the Alternate Chairperson for CSE and CPSE for 2006-07 school year.

No one wished to speak during "An Invitation to the Public". Motion was made by Mr. Micucci, seconded by Mrs. Bieselin and carried when all board members present voted in favor to adjourn to Executive Session at 8:35 PM for the purpose of discussing personnel, negotiations and/or litigation.

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Meeting reconvened and adjourned at 9:50 PM on motion made by Mrs. McAteer, seconded by Mr. Micucci and carried when all board members present voted in favor.

Respectfully submitted by

Carolyn J. Cross District Clerk

All correspondence, reports or related materials referred to in these minutes are on file in the District Office.

# SPECIAL MEETING OF THE BOARD OF EDUCATION August 31, 2006—High School President George Smith, Presiding

PRESENT: Mr. G. Smith, Mrs. McAteer, Mrs. Bieselin, Mr. Gellar, Mrs. Heine,

Mr. W. Smith

ABSENT: Mr. Micucci

Administrators: Dr. Blau, Mrs. Duffy, Mr. Stern, Mr. Zocchia

The meeting was called to order at 7:30 PM, followed by the Pledge.

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve TEACHING: RESIGNATION: Kathryn A. Ehrhardt, Business Education Teacher, effective August 18, 2006 (appointed 7/13/06).

Motion was made by Mrs. McAteer, seconded by Mrs. Heine and carried when all board members present voted in favor to approve TEACHING: CHILD BEARING LEAVE OF ABSENCE (paid): Dawn M. Morgan, Business Education Teacher, effective September 5, 2006.

Motion was made by Mrs. McAteer, seconded by Mr. Gellar and carried when all board members present voted in favor to approve TEACHING: CHILD REARING LEAVE OF ABSENCE (unpaid) (Pursuant to Family and Medical Leave Act of 1993—12 Weeks Continuous Medical Coverage): Heather Gallo, Elementary Teacher, effective September 5, 2006 to November 22, 2006.

Motion was made by Mrs. Bieselin, seconded by Mrs. Heine and carried when all board members present voted in favor to approve TEACHING: CHILD REARING LEAVE OF ABSENCE (unpaid) (Pursuant to Family and Medical Leave Act of 1993—12 Weeks Continuous Medical Coverage): Jennifer Hirdt, Science Teacher, effective September 5, 2006 to November 22, 2006.

Motion was made by Mr. Gellar, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve TEACHING: PROBATIONARY APPOINTMENT: Nancy M. Silvestrini, Family & Consumer Science Teacher, effective September 5, 2006 to September 4, 2009, Step 2<sup>2</sup>, H.S./Udall (replacing A. Faicco, resigned).

Motion was made by Mrs. McAteer, seconded by Mr. Gellar and carried when all board members present voted in favor to approve TEACHING: PROBATIONARY APPOINTMENT: Frank Franzone, Business Education Teacher, effective September 5, 2006 to September 4, 2009, Step 2<sup>4</sup>, H.S. (replacing K. Ehrhardt, resigned).

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve TEACHING: PROBATIONARY APPOINTMENT: Lori Zimmerman, Music Teacher, effective September 5, 2006 to September 4, 2009, Step 3<sup>4</sup>, (Bayview/Manetuck/Westbrook).

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Motion was made by Mr. Gellar, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve TEACHING: PROBATIONARY APPOINTMENT: Jeff O'Hare, Special Education Teacher, effective September 5, 2006 to September 4, 2009, Step 38, H.S. (replacing M. Regan, resigned).

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve TEACHING: REGULAR SUBSTITUTE APPOINTMENT: Paul Spinella, Elementary Teacher, effective September 5, 2006 to June 30, 2007, Step 3<sup>4</sup>, Captree (replacing C. Evans, Dean).

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve TEACHING: REGULAR SUBSTITUTE APPOINTMENT: Nicole Herzog, English Teacher, effective September 5, 2006 to June 30, 2007, Step 2<sup>1</sup>, H.S. (replacing S. Pugliese on CRL).

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve TEACHING: PART TIME APPOINTMENT: Donald J. Larsen, Music Teacher, effective September 5, 2006 to June 30, 2007, Step 16<sup>3</sup>, .4, Udall/Beach (converted from extra 6ths budgeted).

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve TEACHING: EXTENSION OF PROBATIONARY PERIOD: Maura Maynard, English Teacher, effective August 29, 2006 to August 28, 2007.

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve TEACHING ASSISTANT: RESIGNATION: Carol-Lee Capozzi, Bayview, effective September 5, 2006.

Motion was made by Mr. Gellar, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve TEACHING ASSISTANT: RESIGNATION: Beverly Norlander, Captree, effective September 5, 2006.

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve OTHER: PREFERRED SUBSTITUTE: Jesse Buckles, In School Suspension Teacher, effective September 5, 2006 to June 30, 2007, \$127.14 per day 2005-06 daily salary.

Motion was made by Mr. Gellar, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve OTHER: SUBSTITUTE TEACHERS: Jessi Smith, Speech Teacher, effective September 5, 2006 to June 30, 2007, \$105 per diem (Manetuck, replacing J. Dowling, reassigned to D.O.).

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve OTHER: FALL COACHES – 2006 Beach Street Middle School: Cheerleading: Danielle Peterson, 7-8 Beach Street Ms.

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Motion was made by Mrs. Heine, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve Terms and Conditions for School Cook Manager, as revised by attorney, Mr. Volz.

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve Memo of Agreement with WITA, re: Lead Teacher.

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to vote for Fred Langstaff for Area 12 Director for the New York State School Boards Association.

Motion was made by Mrs. Bieselin, seconded by Mr. Gellar and carried when all board members present voted in favor to approve Computer bid. Bid was awarded to Vicom Computer Services, Inc.; total annual payment \$100,980.

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve Memo of Agreement with WITA, re: Preferred Substitute.

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve labor retainer for Guercio & Guercio.

Mrs. Duffy reported on Fund Balance.

Motion was made by Mrs. Heine, seconded by Mrs. Bieselin and carried when all board members present voted in favor to adjourn to Executive Session at 8:10 p.m., for the purpose of discussing personnel, negotiations and/or litigation.

Meeting reconvened at 10:30 p.m. on motion made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor.

Motion was made by Mrs. Bieselin, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve 4% salary increase for Michael Vertovez, Interim Director of Math, effective July 1, 2006.

Motion was made by Mrs. McAteer, seconded by Mrs. Bieselin and carried when all board members present voted in favor to approve Memo of Agreement with WITA, re: Brian Dieumegard.

Motion was made by Mrs. Heine, seconded by Mrs. McAteer and carried when all board members present voted in favor to approve Memo of Agreement with WITA, re: Paul Vecchione.

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Motion was made by Mrs. Heine, seconded by Mrs. McAteer and carried when all board members present voted in favor to adjourn at 10:32 p.m.

Respectfully submitted by

Carolyn J. Cross District Clerk

All correspondence, reports or related materials referred to in these minutes are on file in the District Office.