

**ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION  
REGULAR MEETING OF THE BOARD OF EDUCATION**

July 7, 2011 – High School

PRESENT: MR. BRADY, MR. GELLAR, MRS. LA ROSA, MR. MAGINNISS,  
MR. SMITH, MR. ULRICH AND MR. ZOTTO

ABSENT: NONE

ADMINISTRATORS: Mrs. Burns, Mrs. Duffy, Dr. Parvey, Mr. Simon, Mr. Zocchia

ATTORNEY: Mr. Volz

The Constitutional Oath of Office was administered by Attorney Thomas Volz to incumbent board member, Robert Ulrich, and to newly-elected board member, Ronald Maginniss. All board members read and signed the Statement of Assurances with regard to Board Policy 6110 – Code of Ethics for All District Personnel, as required by this policy.

Steve Gellar opened the floor for nominations for President. Annmarie LaRosa nominated Steve Gellar, seconded by George Smith. There were no other nominations. Steve Gellar closed the floor for nominations. Motion to nominate Steven Gellar for President was carried when all board members present voted in favor.

The Constitutional Oath of Office was administered by Attorney Thomas Volz to President Steve Gellar.

Steve Gellar opened the floor for nominations for Vice President. George Smith nominated Annmarie LaRosa, seconded by Bob Ulrich. There were no other nominations. Steve Gellar closed the floor for nominations. Motion to nominate Annmarie LaRosa for Vice President was carried when all board members present voted in favor.

The Constitutional Oath of Office was administered by Attorney Thomas Volz to Vice President Annmarie LaRosa.

Meeting was called to order at TIME 7:33 PM, followed by the Pledge.

Motion was made by Annmarie LaRosa, seconded by Scott Brady, and carried when all board members present voted in favor to approve a resolution regarding District Clerk Pro Tem: BE IT RESOLVED, that, the West Islip Board of Education hereby appoints Jeanne Koeper as Clerk Pro Tem for the meetings of the Board of Education of July 7, 2011.

No one wished to speak during an "Invitation to the Public."

Requests for membership on the following Board Committees/Liaisons were distributed to trustees and President Gellar will be assigning members accordingly.

Buildings & Grounds  
Policy  
Education  
Bond/Energy Performance Advisory  
Liaison to West Islip PTA Council  
NYSSBA Convention Voting Delegate  
Islip School Boards Association

Finance  
Public Relations  
Legislative Action  
Liaison to Committee on Special Education  
NYSSBA Legislative Contacts  
School Board/Student Liaison  
Liaison to Health and Wellness

Building Inspections:

Bayview  
Bellew  
Kirdahy  
Manetuck  
Oquenock  
Westbrook  
Beach Street  
Udall Road  
High School

Motion was made by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor to approve appointment of Nicole Schiano as District Clerk for the 2011-2012 school year.

Motion was made by Annmarie LaRosa, seconded by Scott Brady and carried when all board members present voted in favor to approve appointment of June Mellon as District Treasurer and Louis Zocchia as Deputy Treasurer for the 2011-2012 school year.

Motion was made by Scott Brady, seconded by Mike Zotto, and carried when all board members present voted in favor to approve appointment of Board of Registration for the 2011-2012 school year as follows: Anne Kuhlwilm, Lauralee Bennett, Rhonda Rauch, Rosemary Dowling; alternates – Diane Garretson, Judy Carrick.

Motion was made by Annmarie LaRosa, seconded by George Smith, and carried when all board members present voted in favor to set amount of Treasurer's Bond at \$1,000,000.00 for the 2011-2012 school year.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to set amount of Internal Claims Auditor's Bond at \$1,000,000.00 for the 2011-2012 school year.

Motion was made by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor to approve appointment of Lisa Baynon as Internal Claims Auditor for the 2011-2012 school year.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Robert Nocella as Purchasing Agent for the 2011-2012 school year.

Motion was made by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor to approve appointment of Deborah Falcon as Deputy Purchasing Agent for the 2011-2012 school year.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Jeanne Koeper as Records Access Officer for the 2011-2012 school year.

Motion was made by Annmarie LaRosa, seconded by George Smith, and carried when all board members present voted in favor to approve appointment of R.S. Abrams as District Auditor for the 2011-2012 school year. Mr. Smith inquired of the term of the agreement and was informed that the 2011-2012 year is the fourth year of a five-year contract.

Motion was made by Scott Brady, seconded by Mike Zotto, and carried when all board members present voted in favor to approve appointment of Thomas M. Volz, PLLC as Attorney/Legal Officer for District for the 2011-2012 school year.

Motion was made by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor to approve appointment of Chief/School Physicians for the 2011-2012 school year as follows: Dr. Marc Cimmino, Chief School Physician; Dr. Tracy Onal; Dr. Robert A. Smolarz; Dr. Leonard P. Savino; L. Atkinson, RPA; Dr. Costa Constantatos; Dr. Jorge Monges; Joseph Tommasino, RPA; Dr. Robert J. Maccone; Dr. Jennifer Mingione; Dr. Ira Woletsky (pediatrician); Dr. Jack Marzec, Dr. Phil Schrank, Dr. Paul Greenblatt; and Mr. Richard Naeder, Mr. Joseph Badala, Ms. Kristine Ostrem, Mr. Kyle Valentine, Mr. James Faherty, Mr. Michael Delgado and Mr. Blaise Gemellaro, Emergency Medical Technician, Athletic Events.

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve Newspapers Designated to Carry Legal Notices for the 2011-2012 school year as follows: Newsday and the Islip Bulletin.

Motion was made by Bob Ulrich, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve Depositories Designated for the 2011-2012 school year as follows: Citibank, J.P. Morgan Chase, Capital One Bank, HSBC, CLASS, Bank of America, and Commerce Bank.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Committee on Special Education and Committee on Pre School Special Education/Alternates/Secretaries for the 2011-2012 school year (list included in supplemental file).

Motion was made by Bob Ulrich, seconded by Scott Brady, and carried when all board members present voted in favor to approve reappointment of District Team – New Compact for Learning for the 2011-2012 school year as follows: Mrs. Maria Pecorale, Chamber of Commerce; Mrs. Luann Dunne, Secretarial Unit; Mr. Jerry Mangone, Local 424; Mrs. Wanner, PTA – High School; Mrs. Butterfield, PTA – Middle School; Traci Cinquemani, PTA – Elementary; TBA, Student Senate Co-President; TBA, Student Senate Co-President; Mr. Richard A. Simon, Superintendent; Mrs. Dawn Morrison, WIASA – Elementary; Mr. Daniel Marquardt, WIASA – Middle School; Dr. Anthony Bridgeman, WIASA – High

School; Mrs. Catherine Dolan-Stefanak, WITA – Middle School; Mr. Paul Perkurney, WITA – Elementary; Mr. Joseph Dixon, WITA – High School.

Motion was made by Mike Zotto, seconded by George Smith, and carried when all board members present voted in favor to approve appointment of Health and Wellness Alliance Committee Members for the 2011-2012 school year as follows: Jennifer Albergo, Bernadette Broderick, Mary Louise Cairo, Sharon Cannorella, Angie Carpenter, Elizabeth DeSantis, Michelle Falco, Lori Garcia, Jo Ann Hilbert, Tim Horan, Mary Howard, Bernie Jones, Chris Kaigh, Jeanette Kreditor, Annmarie LaRosa, Wendy Loddigs, Jack Maniscalco, Lisa Martinolich, Shanan Mauro, Barbara McAteer, Michael McGrath, Terry McManus, Tricia Mileti, Dawn Morrison, John Mullins, Sue O'Connor, Nicole Perperis, Ellen Quaglio, Suzanne Salus, Theresa Shaw, Rick Simon, George Smith, Karen Sossin, Victoria Spedale, Debbie Vertovez, Jamie Winkler, Mike Zotto and Dr. Marc Cimmino – Chief School Physician.

Motion was made by Annmarie LaRosa, seconded by Scott Brady, and carried when all board members present voted in favor to approve adoption of the following resolution and appointment of Impartial Hearing Officers for the 2011-2012 school year: WHEREAS, the Regulations of the Commissioner of Education, Pursuant to Sections 207, 3214, 4403, 4404 and 4410 of the Education Law, Part 200, amended January 2007, Section 200.2(e) states that “the Board of Education or trustees of each school district shall establish a list of:” (1) The names and statement of the qualifications of each impartial hearing officer who is: (i) certified by the Commissioner of Education pursuant to section 200.1(x)(2) of this Part and; (ii) available to serve in the district in hearings conducted pursuant to Education Law section 4404(1). Appointment of impartial hearing officers pursuant to Education Law section 4404(1) shall be made only from such list and in accordance with the rotation selection process prescribed herein and the timelines and procedures in section 200.5(j) of this Part. Such names will be listed in alphabetical order. Selection from such list shall be made on a rotational basis beginning with the first name appearing after the impartial hearing officer who last served or, in the event no impartial hearing officer on the list has served, beginning with the first name appearing on such list. Should that impartial hearing officer decline appointment, or if, within 24 hours, the impartial hearing officer fails to respond or is unreachable after reasonable efforts by the district that are documented and can be independently verified, each successive impartial hearing officer whose name next appears on the list, shall be offered appointment, until such appointment is accepted. The name of any newly certified impartial hearing officer who is available to serve in the district shall be inserted into the list in alphabetical order (list included in supplemental file).

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve Dates/building site for the 2011-2012 regular and planning session meetings of West Islip Board of Education (list included in supplemental file).

Motion was made by Bob Ulrich, seconded by Scott Brady, and carried when all board members present voted in favor to table setting date/time for 2012 West Islip High School Commencement Exercises to the Regular Board Meeting.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve adoption of the following resolution re: Federal Funded Programs: BE IT RESOLVED, That, the Board grants authority for the 2011-12 school year for the West Islip Union Free School District (West Islip Public Schools) to participate in an ECIA Title I Program developed to provide instructional activities and services for the educationally disadvantaged students who reside in said school district under available Federal funds; and BE IT FURTHER

RESOLVED, That, Assistant Superintendents for Curriculum and Instruction be designated as Coordinator of Federal Programs; or other designee determined by the Superintendent of Schools and that, the Superintendent of Schools, be authorized to represent the Board of Education in making application for any and all federal funds and the supervision thereof.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve adoption of the following resolution re: District's Food Services for 2011-2012 appointment of Long Island School Food Service Directors Association Cooperative Bid Committee: WHEREAS, It is the plan of a number of public school districts in Nassau/Suffolk Counties, New York to bid jointly on Food and Food Service Supplies for the 2011-2012 school year. WHEREAS, WEST ISLIP UFSD, is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and, WHEREAS, WEST ISLIP UFSD, wishes to appoint a committee to assume the responsibility for drafting of specification, advertising for bids, accepting and opening bids, reporting the results to the boards of education and making recommendations thereon; therefore, BE IT RESOLVED, that the BOARD OF EDUCATION of WEST ISLIP UFSD, hereby appoints Long Island School Food Service Directors' Association Cooperative Bid Committee to represent it in all matters related above, and, BE IT FURTHER RESOLVED, that WEST ISLIP UFSD's Board of Education authorized the above-mentioned committee to represent it in all matters leading up to the entering into a contract for the purpose of the above-mentioned commodities, and, BE IT FURTHER RESOLVED, that WEST ISLIP UFSD's Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and BE IT FURTHER RESOLVED, that WEST ISLIP UFSD's Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Motion was made by George Smith, seconded by Mike Zotto, and carried when all board members present voted in favor to approve appointment of Assistant Superintendent for Human Resources and Assistant Superintendent for Curriculum and Instruction – Elementary as Title IX Compliance Officers for the 2011-2012 school year.

Motion was made by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor to approve appointment of Instructional Review Committee for the 2011-2012 school year as follows: Bernadette Burns, Assistant Superintendent for Curriculum and Instruction – Secondary and Dr. Magda Parvey, Assistant Superintendent for Curriculum and Instruction - Elementary; Daniel Marquardt, Secondary Principal; Dawn Morrison, Elementary Principal; To be named as appropriate, Program Director; Anne Bean, Library-Media Specialist; Tina Schaeffer, Secondary Teacher; Christina Kruer, Elementary Teacher; Mary Howard, Community Member.

Motion was made by Mike Zotto, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Jeanne Koeper as person authorized to accept service re: subpoenas, lawsuits, etc. for the 2011-2012 school year.

Motion was made by Annmarie LaRosa, seconded by Ron Maginniss, and carried when all board members present voted in favor to approve appointment of Board of Education as Audit Committee for the 2011-2012 school year.

Motion was made by Mike Zotto, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve appointment of Cullen & Danowski LLP as Internal Auditor.

Motion was made by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor to approve Cell Phone Usage as per Board Policy 5570 (list included in supplemental file).

Motion was made by Annmarie LaRosa, seconded by Scott Brady, and carried when all board members present voted in favor to adjourn for a short break.

Regular Meeting reconvened at 8:03 p.m. on motion by Annmarie LaRosa, seconded by Bob Ulrich, and carried when all board members present voted in favor.

No one wished to speak during an "Invitation to the Public."

Motion was made by Ron Maginniss, seconded by Scott Brady, and carried when all board members present voted in favor to approve the minutes of the Regular Meeting of June 9, 2011.

Motion was made by Bob Ulrich, seconded by George Smith, and carried when all board members present voted in favor to approve ADMINISTRATIVE: PROBATIONARY APPOINTMENT: Lynn McVeety, Assistant Principal; effective August 1, 2011 to July 31, 2014.

Motion was made by Annmarie LaRosa, seconded by George Smith, and carried when all board members present voted in favor to approve ADMINISTRATIVE: PROBATIONARY APPOINTMENT: Fernando Agramonte, Assistant Principal; effective August 1, 2011 to July 31, 2014.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve TEACHING: CHILD-BEARING LEAVE OF ABSENCE (paid): Michelle Bonkov, Elementary; effective September 1, 2011.

Motion was made by Scott Brady, seconded by George Smith, and carried when all board members present voted in favor to approve TEACHING: RESIGNATION: Susan Babock, Music; effective August 31, 2011.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve TEACHING: PART TIME APPOINTMENT: Kristyna Acerno, Technology Integration Specialist; effective September 1, 2011 to June 30, 2012 (Districtwide: Step 3<sup>6</sup>/<sub>4</sub><sup>6</sup> [pro-rated at .6]).

Motion was made by Annmarie LaRosa, seconded by Bob Ulrich, and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: Abolishment of Position: Be it resolved, that upon the recommendation of the Superintendent of Schools, effective June 30, 2011, a professional position in the West Islip Public School District be abolished in the area of Clerical (1 part-time position). The following employee be terminated - Rosemarie Corey.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: RESIGNATION: Jacqueline Fetter, Special Ed Aide; effective June 24, 2011.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: RESIGNATION: Nicole Schiano, District Clerk; effective July 15, 2011.

Motion was made by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor to approve CLASSIFIED CIVIL SERVICE: SUBSTITUTE CUSTODIAN (\$9.75/HR): \*Adam Matos, effective July 19, 2011.

Motion was made by Bob Ulrich, seconded by George Smith, and carried when all board members present voted in favor to approve OTHER: CONCERT MANAGER 2011-2012: Jim Kraus (\$3,372 stipend).

Motion was made by Mike Zotto, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve OTHER: AUDITORIUM TECHNICIAN 2011-2012: Frank Franzone, David Kaufman, James Kraus, Michael Saganic, Melissa Senatore and John Simeone (school functions \$75 per event; rental functions - \$50 per hour).

REPORT OF BOARD COMMITTEES: There were no board committee meetings for July. Mrs. LaRosa reported on the Education Committee meeting of 6/28/11 and discussed graduation data, Gradebook training and Title IA and IIA allocations. (minutes included in supplemental file).

The Treasurer's Report for May 2011 was presented. Beginning balance as of 4/30/11 - \$29,901,646.87; ending balance as of 5/31/11 - \$30,257,618.71.

Motion was made by Bob Ulrich, seconded by George Smith, and carried when all board members present voted in favor to approve the following bond issue change order: # 1 - Walsh Mechanical Contractors, Inc. (credit - \$35,000.00);

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve the following bond issue change order: # 2 - Walsh Mechanical Contractors, Inc. (credit - \$21,559.89);

Motion was made by Bob Ulrich, seconded by Scott Brady, and carried when all board members present voted in favor to approve the following bond issue change order: # 2 - Walsh Mechanical Contractors, Inc. (credit - \$32,726.25);

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve the following bond issue change order: # 5 - SMC Construction, Corp. \$9,050.00;

Motion was made by Bob Ulrich, seconded by Ron Maginniss, and carried when all board members present voted in favor to approve the following bond issue change order: # 4 - SMC Construction, Corp. \$9,050.00

Motion was made by Bob Ulrich, seconded by Scott Brady, and carried when all board members present voted in favor to approve contract for legal services with Thomas M. Volz for the 2011-2012 year.

\*Conditional pending fingerprint clearance

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve Days of Religious Observance for 2011-2012 (used for calculating daily attendance for SA-19): October 13, 2011- Sukkoth, November 1, 2011 – All Saints Day, December 8, 2011 – Immaculate Conception, March 8, 2012 – Purim, and May 17, 2012 – Ascension.

Motion was made by Bob Ulrich and seconded by Ron Maginniss to approve donation of a \$500 from Jostens to the West Islip High School and a donation of \$774.22 from Ahold Financial Services. Mrs. LaRosa requested information on the Ahold Financial Services donation and Mrs. Duffy said that information will be forthcoming.

Motion was made by Annmarie LaRosa and seconded by Scott Brady, and carried when all board members present voted in favor to approve the following Special Education contracts for 2011-2012: Developmental Disabilities Institute, Home Care Therapies, LLC and Gayle Kligman Therapeutic Resources.

Motion was made by Annmarie LaRosa, seconded by Bob Ulrich, and carried when all board members present voted in favor to approve service agreement with Smartweb.

Motion was made by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor to approve service agreement with Joseph J. Nicolosi – Security Coordinator.

Motion was made by George Smith and seconded by Annmarie LaRosa and carried when all board members present voted in favor to approve service agreement with The Omni Group.

Motion was made by Scott Brady and seconded by George Smith and carried when all board members present voted in favor to approve the R.S. Abrams Engagement Letter for June 30, 2011 and June 30, 2012.

Motion was made by Bob Ulrich and seconded by George Smith and carried when all board members present voted in favor to approve the Cullen and Danowski Engagement Letter for 2011-2012.

PRESIDENT'S REPORT: Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve a Memorandum of Agreement with the Paraprofessional Unit for the term of July 1, 2011 through June 30, 2015.

PRESIDENT'S REPORT: Motion was made by Mike Zotto, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to approve Temporary District Clerk: Be It Resolved, that, the West Islip Board of Education hereby appoints Jeanne Koeper as temporary District Clerk from July 15, 2011 until the appointment of a permanent District Clerk for the 2011-2012 school year.

SUPERINTENDENT'S REPORT: Motion was made by George Smith, seconded by Scott Brady and carried when all board members present voted in favor to approve resolution empowering Board President to authorize member attendance at conferences, workshops, conventions, etc. (as per Policy 2320).

SUPERINTENDENT'S REPORT: Motion was made by George Smith, seconded by Scott Brady, and carried when all board members present voted in favor to approve resolution regarding reporting requirements for elected and appointed officials: Be it resolve that the West Islip Board of Education hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body.

Two residents wished to speak during an "Invitation to the Public." Subjects of concern have been recorded in the Public Participation Log.

Motion was made by George Smith, seconded by Annmarie LaRosa, and carried when all board members present voted in favor to adjourn to Executive Session at 8:28 PM for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting reconvened at 8:43 PM on motion by Bob Ulrich seconded by George Smith and carried when all board members present voted in favor.

Motion was made by Bob Ulrich, seconded by Mike Zotto, and carried when all board members present voted in favor to approve Memorandum with WITA regarding part-time language Teacher.

Motion was made by Mike Zotto, seconded by George Smith, and carried when all board members present voted in favor to adjourn to Super Executive Session at 9:11 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting adjourned at 9:42 PM on motion by Annmarie LaRosa, seconded by Scott Brady, and carried when all board members present voted in favor.

Respectfully submitted by,

*Jeanne Koeper*

Jeanne Koeper  
District Clerk Pro Tem

All correspondence, reports, or related materials referred to in these minutes are on file in the District Office.