

West Islip Public Schools HIGH SCHOOL CODE OF CONDUCT

This document serves as a guideline for a minimum range of consequences, and in no way limits the Superintendent of Schools and/or district administrators from taking the appropriate actions to ensure a safe and educationally sound learning environment for all students and staff. Any offense may be referred for a Superintendent's Hearing at the discretion of the Principal.

Key	
D – Detention(s)	P – May result in contact with Police
S – Suspension (OSS or ISS)	PP – Will result in contact with Police
ISS – In-School Suspension	* May result in a Superintendent's Hearing
OSS – Out-of-School Suspension	+ additional penalty may apply including OSS
PAC – Parent/Administrator Conference	and a Superintendent's Hearing

Disciplinary Offense	Administrative Action	
VIOLATIONS AGAINST PERSONS	1 st Offense	Subsequent
<i>Homicide (PP)</i>	5* days OSS	5* days OSS
<i>Forcible or other Sex Offenses (PP)</i>	5* days OSS	5* days OSS
<i>Robbery (PP):</i> forcible stealing of property from a person by using or threatening the use of physical force	Restitution + 5* days OSS	Restitution + 5* days OSS
<i>Kidnapping (PP)</i>	5* days OSS	5* days OSS
<i>Assault with Serious Physical Injury (PP):</i> causing physical injury to another person requiring hospitalization	5 days OSS	5* days OSS
<i>Assault with Physical Injury:</i> engaging in behavior which could potentially cause a serious risk of injury to other students, staff members, or oneself (P – student; PP – staff)	3+ days OSS	5* days OSS
<i>Reckless Endangerment:</i> engaging in behavior which creates a serious risk of injury to self or others	1+ days OSS	3+ days OSS
<i>Physical Harassment (P):</i> striking, shoving, or kicking another person or subjecting another person to unwanted or inappropriate physical contact with the intent to harass, annoy, or alarm another person	2 days OSS	5* days OSS
<i>Fighting / Minor Altercations (P):</i> two or more parties contributing to a situation by physical means	1+ days S	3+ day S
<i>Horseplay / Roughhousing:</i> behavior / “play fighting” that could or does result in physical injury	1 day ISS	1+ days ISS
<i>Intimidation, Harassment, Menacing, Taunting, Teasing or Bullying / Verbal Harassment (P):</i> threatening, stalking, or seeking to coerce or compel a person to do something; engaging in verbal conduct that threatens another with harm. Includes any form of harassment that does not involve actual physical contact, but does involve the threat of harm, including verbal harassment.	1+ days OSS	3+ days OSS
	Bias related 3+ days OSS	Bias related 5* days OSS
<i>Verbal Abuse:</i> disrespectful language to another person To a staff member To another student	3 days OSS 1+ days ISS	3+ days OSS 2+ days ISS
<i>Hazing (PP):</i> engaging in physical or emotional abuse of a	Loss of team/club participation +	

team /club member conspiring in or failing to report hazing	5* days OSS 3+ days OSS	5* days OSS 5* days OSS
VIOLATIONS AGAINST PROPERTY	1st Offense	Subsequent
Extortion (P): obtaining property or assistance through coercion	Restitution + 1+ days OSS	Restitution + 3+ days OSS
Burglary (PP): entering or remaining unlawfully on school property with the intent to commit a crime	1+ days OSS	3+ days OSS
Criminal Mischief (PP) / Willful Damage of Property (P): intentional destruction of school and/or personal property, including vandalism and graffiti	Restitution + 1+ days OSS	Restitution + 3+ days OSS
Larceny / Theft (P): unlawful taking of property valued over \$5.00	Restitution + 3+ days OSS	Restitution+ 5* days OSS
Theft: taking of supplies / food or beverage with a value under \$5.00 without permission	1+ days OSS	2+ days OSS
Possession of Stolen Property (P)	1+ days ISS	1+ days OSS

VIOLATIONS AGAINST PUBLIC HEALTH & SAFETY	1st Offense	Subsequent
Arson (PP): deliberate setting of a fire	5* days OSS	5* days OSS
Bomb Threat (PP)	5* days OSS	5* days OSS
False Fire Alarm (PP)	5* days OSS	5* days OSS
Explosive Devices (PP): possession and/or detonation of fireworks or other explosive devices	5* days OSS	5* days OSS
Nuisance Devices: use or possession of smoke or stink bombs, snappers, paintballs or other devices creating a public nuisance	Use: 1+ days OSS Possession: 1+ days ISS	5 days OSS 3+ days ISS
Discharging Fire Extinguisher	5 days OSS	5* days OSS
Open Flame: use of matches, lighters, other ignition devices or possession of such on school property, unless supervised by a staff member	Determined by the severity	
Riot (PP): four or more persons simultaneously engaging in tumultuous and violent conduct	5* days OSS	5* days OSS
Weapons Possession: having or bringing a weapon onto school property (including knives of any type or size) Firearm/deadly weapon (PP) Others (P) Laser pointers	5* days OSS 5* days OSS 1 day ISS	5* days OSS 5* days OSS 1+ days ISS
Controlled Dangerous Substances /Drugs (PP): possession of any substance and/or paraphernalia, use, sale, distribution, and/or under the influence of such	5* days OSS	5* days OSS
Alcohol (P): possession, use, sale, distribution, and/or under the influence, refusing to submit to breathalyzer test (per B.O.E. policy)	5* days OSS	5* days OSS
Tobacco: use of any type of tobacco product (For students caught smoking on school grounds, the Suffolk County Board of Health will be notified.)	1 day ISS + program referral	2 days ISS + program referral
Tobacco: possession of any tobacco product or related items, i.e. rolling papers, lighter, matches, etc.	1+ days D	1 day ISS

VIOLATIONS AGAINST SCHOOL ADMINISTRATIVE PROCEDURES	1st Offense	Subsequent
<i>Insubordination:</i> willful refusal to follow given directions. (Infractions during emergency situations or drills will incur more severe penalties.)	1 day ISS	1+ days ISS
<i>Disruptive Behavior</i>	1+ days D – 1+ days ISS	1+ days ISS
<i>Disruptive Behavior for Substitute</i>	Double above punishment	Double above punishment
<i>Disruptive Behavior in Cafeteria</i>	5 days lunch detention	1 day ISS
<i>False Identification:</i> refusal to give or giving false identification when requested to do so by a staff member	1 day ISS	3 days ISS
<i>Forgery (P):</i> falsifying signatures, dates, and/or data	1 day ISS	3 days ISS
<i>Outside the Building without Permission</i>	1 day ISS	1+ days ISS
<i>Leaving Early without Signing Out</i>	1 day ISS / PAC	1+ days ISS
<i>Truancy:</i> not coming to school or arriving late without parent awareness/approval	1 day D per period missed	1 day DD per period missed
<i>Cutting class</i> (and staying in school)	1 day D per period missed	1+ days ISS
<i>Cutting a Substitute</i>	Double above punishment	Double above punishment
<i>Violation of Suspension (P)</i>	1 additional day S	2 additional days S
<i>Disruptive Behavior in ISS Room</i>	1 day OSS	1+ days OSS
<i>Failure to Stay for Detention</i>	1 day ISS/ PAC	1+ days ISS

VIOLATIONS AGAINST ACADEMIC INTEGRITY	1st Offense	Subsequent
	Academic penalty per policy +	
<i>Plagiarism of assignment / research paper</i>	1 day ISS	1+ days ISS
<i>Cheating / Copying another's work / etc.</i>	1+ days D	1 day ISS

VIOLATIONS AGAINST PUBLIC DECENCY	1st Offense	Subsequent
<i>Gambling / Possession of Related Items</i> (cards, dice, etc.)	1 day ISS	1+ days ISS
<i>Discriminatory Practice / Sexual Harassment:</i> Communication or activities that are offensive to another's gender or sexual orientation	Meeting with Complaint Officer	
	1+ days OSS	3+ days OSS
<i>Obscenity/Profanity (P):</i> language, gestures, drawings or clothing that are obscene or profane	Determined by the severity	1+ days ISS
<i>Violation of Dress Code</i>	Modify attire	1+ days ISS

VIOLATIONS AGAINST STUDENT TRANSPORTATION REGULATIONS	1st Offense	Subsequent
<i>Violating Traffic Rules / Reckless Driving (P):</i> driving in a manner that endangers people and/or property	4 wks S of Parking Pass	Revocation of Parking Pass
<i>Taking Underclassmen off Campus in Senior's Vehicle</i>	4 wks S of Parking Pass	Revocation of Parking Pass
<i>Abusing Lunch Release / Early Release Privileges</i>	1 day ISS	1+ days ISS
<i>Unruly Bus Behavior:</i> engaging in dangerous or destructive actions while stopped or during the ride, especially those which distract the driver	1+ days ISS Possible Suspension of Bus Privileges	3+ days ISS + Suspension of Bus Privileges

VIOLATIONS REGARDING ELECTRONIC DEVICES	1st Offense	Subsequent
<i>Use of personal electronic devices</i> such as cellular phones, music devices, video games, etc., <i>is strictly prohibited</i> during the school day. During class time, phones may not be visible, must be off , and may not be used for text messaging or taking photos/video, and may not ring, beep, buzz, vibrate, etc. to indicate that a message awaits.	In school: 1 day detention	In school: PAC + 2 days detention
	<i>Subsequent violations will be dealt with as insubordination</i>	
	During class: 1 day ISS	During class: 2+ days ISS
Cell Phones are permitted <i>with a pass</i> in offices, phone booths, and at the attendance window only . Students may not leave class to be on the telephone, nor use a phone call as an excuse to be late for class or standard consequences will apply. Personal music devices may be used in the cafeteria and/or study halls only .		
<i>Use of electronic device during an emergency situation</i> such as fire drills, building evacuations, etc., until given the "all clear" to do so by the Administration	Determined by the severity and/or at the discretion of the Administration	
<i>Use of electronic devices during a test or quiz or relaying test info to others at a later time (cheating)</i>	Academic penalty per policy +	
	1+ days OSS	3+ days OSS
<i>Use of electronic devices during a State Exam (Regents/RCT)</i>	Invalidation of NYS Exam Grade	
<i>Use of electronic devices to harass, invade privacy, or transmit inappropriate info/photos/video of self or others (P)</i> (i.e. via internet, e-mail, instant messages, cell phones, digital photos, video clips, etc.) Cell / camera phone use in locker rooms is <i>strictly prohibited</i> and subject to prosecution. (PP)	3+ days OSS	5+ days OSS
Abuse of School Computers:		Suspension of computer access +
Damage of equipment / software through physical act or electronic means	Restitution + 1+ days OSS	Restitution + 3+ days OSS
Using software at school to harass or invade privacy of others (P)	3 days OSS	5* days OSS
Otherwise violating the Acceptable Use Policy (AUP)	1+ days ISS	3+ days OSS