

AGENDA



BOARD OF EDUCATION

November 2, 2023

Beach Street Middle School  
17 Beach Street  
7:30 p.m.

Submitted by:  
Dr. Paul Romanelli  
*Superintendent of Schools*

**A G E N D A**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**November 2, 2023**

*Beach Street Middle School*

*West Islip, New York*

- I. **CALL TO ORDER**
- II. **QUORUM COUNT**
- III. **ANNOUNCEMENTS**
  - A) Student Representative Report
- IV. **DISCUSSION**
  - A) Masera Property
- V. **INVITATION TO PUBLIC** - *The public is invited to speak on any agenda item. Community members will be recognized from the signature cards {name and contact information required}. This will be limited to 20 minutes in total and will continue only as long as it is conducted in an orderly fashion. Signature cards must be submitted at the opening of the meeting. Each person or representative of a group will be limited to three minutes.*
- VI. **APPROVAL OF MINUTES:** A motion is needed to approve the minutes of the October 17, 2023 Planning Session.
- VII. **RECOGNITION**
  - A) Common Hope Guatemala Service Trip ~ WIHS Teachers: Noreen Matthews and Kristie Ferruzzi  
Students: Frances Bernholz, Jewel Boyle, Logan Coppola, Victoria Cusumano, Alex Gitomer-Dawson, Kevin Mauri, Victoria Mueller, Ashlyn Murphy, Tadgh O’Sullivan-Bakshi, Mia Valdes
- VIII. **PERSONNEL**
- IX. **CURRICULUM UPDATE**
- X. **REPORT OF BOARD COMMITTEES**
  - A) Health & Wellness Alliance {10/10/23}
  - B) Audit Committee {10/17/2023}
  - C) Buildings & Grounds Committee {10/17/2023}
  - D) Special Education Committee {11/1/2023}
  - E) Education Committee {11/1/2023}
  - F) Finance Committee {11/1/2023}
  - G) Policy Committee {11/1/2023}
    1. Annual Review: No. 5550 Maintenance of Fiscal Effort (Title 1 Programs)  
No. 8260 Programs and Projects Funded by Title 1  
No. 5220 District Investments  
No. 5410 Principles of Purchasing  
No. 5411 Local Purchasing
    2. First Reading No. 3110 School Sponsored Media
- XI. **BUSINESS ITEMS**
  - A) Approval of Budget Transfers
  - B) Contracts 2023-2024
    1. Christine Baudin, M.S. Speech Language Pathologist Consultant Services Contract
    2. Locust Valley Central School District Special Education Contract
  - C) Surplus Items:
    1. Food Service Equipment (non-functional) – Udall Road Middle School

**XII. PRESIDENT'S REPORT**

- A) Approval of Resolution re: participation in a Cooperative Bid coordinated by the Board of Cooperative Education Services of Nassau County
- B) Approval of resolution re: the Board of Education approves the recommendations of the Special Education Committee of students as listed in the District's backup and authorizes the District to arrange for appropriate services.

**XIII. SUPERINTENDENT'S REPORT**

**XIV. NOTICES/REMINDERS**

**XV. OTHER ITEMS FOR BOARD MEMBERS INFORMATION**

**XVI. INVITATION TO PUBLIC** – *The public, at this time, is invited to bring before the Board any questions/concerns. Community members will be recognized from the signature cards {name and contact information required}. This will be limited to 20 minutes in total and will continue only as long as it is conducted in an orderly fashion. Signature cards must be submitted by the time the first speaker is called to the podium. Each person or representative of a group will be limited to three minutes.*

**XVII. EXECUTIVE SESSION** – *After a ten-minute break, the Board of Education will adjourn to discuss personnel, negotiations, and litigation. At the conclusion of Executive Session, the Board will reconvene to public session to consider any items for which a vote is required.*

**XVIII. CLOSING - Adjournment**

**PLANNING SESSION**  
**MEETING OF THE BOARD OF EDUCATION**  
**October 17, 2023– Beach Street Middle School Media Center**

AGENDA ITEM VI.  
MINUTES  
RM 11/2/2023

PRESENT: Mr. McCann, Mr. Antonello, Mr. Bedell, Mrs. Brown, Mrs. Kelly, Mrs. Marks

ABSENT: Mr. Tussie (attended Executive Session at 7:16 p.m. only)

ADMINISTRATORS: Dr. Romanelli, Mrs. Pellati, Mrs. Morrison, Mr. Cameron

ABSENT: None

ATTORNEY: None

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Motion was made by Peter McCann, seconded by Richard Antonello and carried when all Board members present voted in favor to adjourn to Executive Session at 7:16 p.m. for the purpose of discussing personnel, negotiations, and/or litigation.

Meeting called to order at 7:32 p.m.

Meeting reconvened at 7:32 p.m. on motion by Christina Marks, seconded by Richard Antonello and carried when all board members present voted in favor.

**APPROVAL OF MINUTES**

Motion was made by Richard Antonello, seconded by Grace Kelly and carried when all Board members present voted in favor to approve the minutes of the October 5, 2023 Regular Meeting.

Motion was made by Richard Antonello, seconded by Grace Kelly and carried when all Board members present voted in favor to approve all the following personnel items as listed below:

**PERSONNEL**

**TEACHING ASSISTANTS**

**TA-1**                    **LEAVE OF ABSENCE** (unpaid)  
(Pursuant to the Family Medical Leave Act of 1993-  
12-week continuous medical coverage)  
  
Kierstin Bacchi, Pre-K  
Effective October 5, 2023 through December 28, 2023  
(Bayview)

**TA-2**                    **PROBATIONARY APPOINTMENT (AMENDED)**  
  
Maureen Pike, Pre-K  
Effective September 1, 2023  
(Paul J Bellew; change in step from Step 1 to Step 2)  
  
Kathleen Slayback, Special Education  
Effective October 18, 2023  
(Paul J Bellew; change in step from Step 1 to Step 2)

**CIVIL  
SERVICE**

**CL-1                    CHANGE IN TITLE**

Teri Brett, Special Education Aide  
Effective October 10, 2023  
(Paul J. Bellew; Step 1; change from Cafeteria Aide; new position)

William Delaney, Head Custodian  
Effective October 3, 2023  
(High School; Step 6; change from Acting Head Custodian; replacing Ralph Fabrizio, Sr. {retired})

**CL-2                    PROBATIONARY APPOINTMENT**

Johanna Amantia, Cafeteria Aide  
Effective October 10, 2023  
(Bayview; Step 1; replacing Teri Brett {reassigned})

Colleen Guimaraes, Office Assistant  
Effective October 23, 2023  
(District Office; Step 1; new position)

**CL-3                    RESIGNATION**

Colleen Guimaraes, Security/Receptionist Para  
Effective October 21, 2023  
(Udall)

**RESIGNATION**

Brittany Nelson, Cafeteria Aide  
Effective October 11, 2023  
(Manetuck)

**CL-4                    SUBSTITUTE GUARD (\$23.73/hr.)**

\*Robert Massucci, effective October 18, 2023

*\*Conditional pending fingerprinting clearance*

**OTHER**

**CLUBS/ADVISORS 2023-2024**

**BEACH (AMENDED)**

Mushu Fan Club, Lisa Cosgrove and Patricia Hinchman (shared)  
(change in Advisor from Lisa Cosgrove)

National Junior Honor Society, Theresa Robertson and Christopher Scharf (shared)  
(change in Advisor from Theresa Robertson)

School Store, John Lavery and Robin Napolitano (shared)  
(change in Advisor from John Lavery)

CLUBS/ADVISORS 2023-2024, continued

OTHER

DISTRICTWIDE

Director, Chamber Orchestra, Beach, Vincent Melia  
Director, Chamber Orchestra, Udall, Lynnette Fawess  
Director, High School Drum Line, James Kraus  
Combined Elementary Chorus, Melissa Senatore  
Combined Elementary Orchestra, Ryan Jensen  
Director, Jazz Band, Beach, Stephen Smith  
Director, Jazz Band, Udall, LuAnn Peskanov  
Director, Jazz Ensemble, James Kraus  
Director, Marching/Pep Band, James Kraus

HIGH SCHOOL (AMENDED)

Director Flag Team, James Kraus  
(change in Director from Victoria Kavitt)

MANETUCK

Art Club, Sophia Stokkeland  
Community Service, Kerri Ierardi and Robin Caputo (shared)  
Drama Club, Kathleen Finn  
Kindness Club, Christine Chocko  
Leo Building/Maker Club, Beth Havranek and Kelly O'Hara (shared)  
Manetuck Makers, Kristyna Acerno  
Mindfulness Club, Tara Campbell  
Safety Patrol Club, Greg Schmalenberger

OQUENOCK

Art Club, Janet Wolfe  
Enrichment Club, Lisa Brush  
Fitness Club, Melinda Monahan  
The Makerspace Club, Michelle Bonkov and Tammy Dragelin (shared)  
Math Crunchers, Nicole Cagno-Angerame  
The STEM Club, Ava Catapano  
The Thinking Caps, Grace Bolin and Nicole Devine (shared)

PAUL J BELLEW

Art Club, Danielle Ctrihfield  
Chromebooks & Coding Club, Tiffany Kallman  
Drama Club, Shane O'Neill and Karen McCarthy (shared)  
Environmental Club, Liam McGarvey  
Geography Club, Cara Stern and Karen McCarthy (shared)  
Mathemagicians, Melissa Dolan  
Mindfulness Club, Darlene Squillante and Kelly Minicozzi (shared)  
Origami/Craft Club, Mollie Healey  
Spanish Club, Kristen Amoia  
Yoga Club, Jade Lawrence  
Young Innovators, Alysha Cannon

OTHER

UDALL ROAD MIDDLE SCHOOL

Geography Club, Kristen Finnegan and Janet Renganeschi (shared)

UDALL ROAD MIDDLE SCHOOL (AMENDED)

Activities Grade 6, Thomas Louden  
(change in Advisor from Kristine Hagens)

Activities Grade 7 & 8, Kristine Hagens  
(change in Advisor from Thomas Louden)

Yoga Club, Kristen Finnegan  
(removed from list of clubs)

SUBSTITUTE TEACHER (\$130 per diem)

Nancy Corso, effective October 18, 2023

SUBSTITUTE TEACHING ASSISTANT (\$105 per diem)

Nicole Bruckner, effective October 25, 2023

INSTRUCTIONAL SWIM, FAMILY SWIM PROGRAM & SWIM TEAMS 2023-2024

Lifeguards

Katie Clark  
Kori Sansone

Motion was made by Richard Antonello, seconded by Grace Kelly and carried when all Board members present voted in favor to approve AllShifts Consultant Services Contract ~ October 18, 2023 - June 30, 2024.

Motion was made by Richard Antonello, seconded by Grace Kelly and carried when all Board members present voted in favor to approve Stipulation of Settlement and Release - Student A.

Motion was made by Richard Antonello, seconded by Grace Kelly and carried when all Board members present voted in favor to approve resolution re: State Environmental Quality Review Act ~ SEQRA Resolution ~ Kitchen renovations at West Islip High School, Beach Street Middle School and Udall Road Middle School.

SEQRA RESOLUTION

**WHEREAS**, the Board of Education of the West Islip Union Free School District desires to embark upon the following capital improvements at the District's facilities as set forth herein and as listed in the working budget: (1) Replacement of the dishwasher in the kitchen of Cafeteria A/B (Main Kitchen), replacement of the 3-compartment sink in the kitchen of Cafeteria C (Café) at the West Islip High School; (2) Renovations to the cooking and dishwashing areas in the kitchen of the Beach Street Middle School; (3) Replacement of the dishwasher and 3-compartment sink in the kitchen of the Udall Road Middle School; and

**WHEREAS**, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(1)); and

**WHEREAS**, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and

**WHEREAS**, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(10)); and

**WHEREAS**, the purchase or sale of furnishings, equipment or supplies...other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(31)); and

**WHEREAS**, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

**WHEREAS**, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c)(1)(2)(10) and (31) of the SEQR Regulations;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby declares that the Projects are Type II Actions, which require no further review under SEQR; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department.

Motion was made by Richard Antonello, seconded by Grace Kelly and carried when all Board members present voted in favor to approve resolution re: State Environmental Quality Review Act ~ SEQRA Resolution ~ Expansion of the existing pool at West Islip High School.

#### **SEQRA RESOLUTION**

**WHEREAS**, the Board of Education of the West Islip Union Free School District desires to embark upon the following capital improvements at the District's facilities as set forth herein and as listed in the working budget: (1) Expanding the existing 5-lane pool to a new 6-lane pool including all mechanical, electrical, plumbing, and construction requirements at the West Islip High School; and

**WHEREAS**, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and



**WHEREAS**, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(1)); and

**WHEREAS**, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2)); and

**WHEREAS**, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(10)); and

**WHEREAS**, the purchase or sale of furnishings, equipment or supplies...other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(31)); and

**WHEREAS**, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

**WHEREAS**, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c)(1)(2)(10) and (31) of the SEQR Regulations;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby declares that the Projects are Type II Actions, which require no further review under SEQR; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department.

Motion was made by Richard Antonello, seconded by Grace Kelly and carried when all Board members present voted in favor to approve resolution re: receipt of the Independent Auditor's Report for the year ended June 30, 2023 from R.S. Abrams & Co., LLP.

Resolution

*Be it resolved, that the Board of Education of the West Islip Union Free School District acknowledges receipt of the Independent Auditor's Report for the year ended June 30, 2023 from R.S. Abrams & Co., LLP.*

Motion was made by Richard Antonello, seconded by Grace Kelly and carried when all Board members present voted in favor to approve resolution re: Recommend the Board of Education of the West Islip School District approve the Corrective Action Plan in response to the Independent Auditor's Report for the year ended June 30, 2023 submitted by the Assistant Superintendent for Business and Operations.

Resolution

*Recommend the Board of Education of the West Islip School District approve the Corrective Action Plan in response to the Independent Auditors's Report for the year ended June 30, 2023, submitted by the Assistant Superintendent for Business and Operations.*

Motion was made by Richard Antonello, seconded by Grace Kelly and carried when all Board members present voted in favor to approve Surplus Items: Books, Professional Collection - Oquenock Elementary.

Meeting adjourned at 7:36 p.m. on motion by Richard Antonello, seconded by Grace Kelly and carried when all board members present voted in favor.

Respectfully submitted,



Mary Hock  
District Clerk

All correspondence, reports or related materials referred to in these minutes are on file in the District Office.

**PERSONNEL:**

Consider recommendations of the Superintendent of Schools on the following items:

**ADMINISTRATIVE**

**A-1                    PROBATIONARY APPOINTMENT**

Dana Musso, Director of Foundational Literacy and MTSS  
Effective December 4, 2023 through December 3, 2027  
(Districtwide; \$165,000; replacing Michelle Walsh {resigned})

**TEACHERS**

**T-1                    REGULAR SUBSTITUTE (AMENDED)**

Craig Perrino, Health  
Effective September 1, 2023 through November 17, 2023  
(Beach; change in date from September 1, 2023 through October 27, 2023)

**T-2                    RESIGNATION**

Christopher Hachmann, Psychologist  
Effective November 23, 2023  
(St. John the Baptist and Bridges Academy)

**TEACHING ASSISTANTS**

**TA-1                    PROBATIONARY APPOINTMENT**

Ryan Perry, Technology and Special Education  
Effective November 3, 2023 through November 2, 2027  
(Beach; Step 1; replacing Jennifer Bosch {reassigned})

**TA-2                    RESIGNATION**

Caroline Conte, Technology  
Effective October 25, 2023  
(Manetuck)

**CIVIL SERVICE**

**CL-1                    PROBATIONARY APPOINTMENT**

Angelina Archer, Security/Receptionist Aide  
Effective October 23, 2023  
(Udall; Step 1; replacing Colleen Guimaraes {reassigned})

Robert Cacace, Bus Attendant  
Effective November 3, 2023  
(Transportation; Step ; replacing Amanda Neilson {reassigned})

Maninder Kaur, Cafeteria Aide  
Effective October 25, 2023  
(Manetuck; Step 1; replacing Christina Robiglio {reassigned})

CIVIL SERVICE, continued

**CL-1                    PROBATIONARY APPOINTMENT, continued**

Stephanic Miceli, Cafeteria Aide  
 Effective October 24, 2023  
 (Manetuck; Step 1; replacing Brittany Nelson {resigned})

\*Nicole Rosenberg, Part-Time Food Service Worker  
 Effective November 3, 2023  
 (Beach Street; \$16.22/hr.; replacing MaryAnn Reilly-Conway {resigned})

Jennifer Ulrich, Special Education Aide  
 Effective October 30, 2023  
 (Manetuck; Step 1; new position)

**CL-2                    PROBATIONARY APPOINTMENT SCHOOL SECURITY GUARD**

Employee	Building
G	Udall

**CL-3                    PROVISIONAL APPOINTMENT SCHOOL SECURITY GUARD**

Employee	Building
A	Bayview
B	Beach
C	Manetuck
D	Manetuck
E	Oquenock
F	Paul J. Bellev
H	WIHS
I	WIHS
J	WIHS
K	WIHS
L	WIHS

**CL-4                    RESIGNATION**

Angelina Archer, Part-Time Food Service Worker  
 Effective October 23, 2023  
 (Udall)

Caroline LaManna, Cafeteria Aide  
 Effective November 2, 2023  
 (Manetuck)

Ryan Perry, Special Education Aide  
 Effective November 3, 2023  
 (Beach Street)

*\*Conditional Pending Fingerprinting Clearance*

CIVIL SERVICE, continued

CL-5

TERMINATION

Jessica Pujia, Cafeteria Aide  
Effective October 23, 2023  
(Manetuck)

Cathy Weingarten, Assistant Cook  
Effective November 5, 2023  
(High School)

CL-6

SUBSTITUTE CUSTODIAN (\$15/hr)

Brad Stentiford, effective November 3, 2023

CL-7

SUBSTITUTE GUARD (\$23.73/hr)

John Vasquez, effective October 25, 2023

CL-8

SUBSTITUTE MAINTENANCE MECHANIC II (\$30/hr)

John Clarelli, effective November 3, 2023  
Steven Distefano, effective November 3, 2023

OTHER

ADULT EDUCATION INSTRUCTORS FALL 2023

Michael Johnson (Lifeguard) \$25/hr

NEW TEACHER PROGRAM COORDINATOR 2023-2024 (\$2,805/year)

Donna Flynn and Lauren Lay (shared)

NYS SEAL OF BILITERACY ADVISORS

Anna Domingo  
Jennifer Colonna  
Karen Testa

PERMANENT SUBSTITUTE TEACHER (\$150 per diem)

Olivia Gmelch, Bayview  
Effective November 6, 2023 through June 26, 2024

REGENTS REVIEW FALL 2023

Barbara Krollage, ELA

OTHER, continued

**SUBSTITUTE TEACHER** (\$130 per diem)

Matthew Campagna, effective November 3, 2023  
Brianna Compitello, effective November 3, 2023  
\*Lindsey Formes, effective November 3, 2023  
Julianna Monarco, effective November 3, 2023  
Madison Nicolosi, effective November 3, 2023  
Christopher Whalen, effective November 3, 2023

**SUBSTITUTE TEACHER RESIGNATION**

Sofia Vega, effective October 14, 2023

**LATE WINTER 2024 MIDDLE SCHOOL COACHES**

**GIRLS BASKETBALL**

Christopher Salerno, 7-8 Udall Coach  
Kristen Doherty, 7-8 Beach Coach

**WRESTLING**

Thomas Longobardi, 7-8 Udall Coach  
Jason Lella, 7-8 Beach Coach

**BOYS VOLLEYBALL**

Daniel Sliwowski, 7-8 Udall Coach  
Jake Rossi, 7-8 Beach Coach

**INSTRUCTIONAL SWIM, FAMILY SWIM PROGRAM & SWIM TEAMS 2023-2024**

Lifeguards

Alexa DosSantos

*\*Conditional Pending Fingerprinting Clearance*

**WEST ISLIP UFSD**  
**2023-2024 Budget Transfers - Capital Fund**  
**School Board Meeting - November 2, 2023**

AGENDA ITEM XI. A)  
 BUSINESS ITEMS  
 RM 11/2/2023

TRAN #	DATE	ACCOUNT	ACCOUNT DESCRIPTION	TRANSFER FROM	TRANSFER TO
4330	10/02/2023	<i>Additional funds for the Fire Alarm project - PJB park lot under budget</i>			
		H 1620.293-17-2223	GEN CONST - CAPITAL RESERVE 22-23 - PJ BELLEW	36,830.24	
		H 1620.293-35-2223	GEN CONST - CAPITAL RESERVE 22-23 - HS		36,830.24
4333	10/24/2023	<i>To increase \$50M Bond SCC PO 190719</i>			
		H 1620.240-00-015	ADMIN COSTS - 50M BOND	20,410.00	
		H 1620.201-00-015	CONSTRUCT SVCS - 50M BOND		20,410.00
4334	10/24/2023	<i>To increase \$50M Bond Ph 6 Branch Svcs PO 240871</i>			
		H 1620.240-00-015	ADMIN COSTS - 50M BOND	1,228.00	
		H 1620.293-10-030	GEN CONST- 50M BOND - PHASE 6 - BEACH		1,228.00
<b>DEBIT/CREDIT TOTALS</b>				<u>58,468.24</u>	<u>58,468.24</u>
<b>NET AMOUNT</b>					<u><u>-</u></u>

Approved: Paul Romanelli Date: 10/26/23  
 Dr. Paul Romanelli, Superintendent of Schools

WEST ISLIP UFSD  
 2023-2024 Budget Transfers - General Fund  
 School Board Meeting - November 2, 2023

TRAN #	DATE	ACCOUNT	ACCOUNT DESCRIPTION	TRANSFER FROM	TRANSFER TO
4329	09/28/2023	<i>Additional club for students</i>			
		A 2110.523-179-9910	SUPPLIES, OTHER - PJ BELLEW	1,140.00	
		A 2850.148-179-9999	CLUBS/ADVISORS PJ BELLEW		1,140.00
4331	10/02/2023	<i>Enviro Waste Oil</i>			
		A 5510.425-999-5099	SERVICE CONTRACTS	300.00	
		A 5510.507-999-5099	OILS AND LUBRICANTS		300.00
4332	10/23/2023	<i>Gate locks for whole district</i>			
		A 9010.860-999-4499	HEALTH INSURANCE	5,785.00	
		A 1620.518-999-5854	SUPPLIES, GENERAL: SCHOOL SAFETY		5,785.00
<b>DEBIT/CREDIT TOTALS</b>				<u>7,225.00</u>	<u>7,225.00</u>
<b>NET AMOUNT</b>					<u><u>-</u></u>

Approved: Paul Romanelli Date: 10/26/23  
 Dr. Paul Romanelli, Superintendent of Schools



CONSULTANT SERVICES CONTRACT

AGENDA ITEM XI. B)  
BUSINESS ITEMS  
RM 11/2/2023

This Agreement is entered into this **1st** day of **July, 2023**, by and between the Board of Education of the West Islip School District (hereinafter the “DISTRICT”), having its principal place of business for the purpose of this Agreement at 100 Sherman Avenue, West Islip, New York, and Christine Baudin., M.S. Speech Language Pathologist (hereinafter the “CONSULTANT”), having a principal mailing address of 4 Roads End, Glen Head, New York 11545.

A. TERM

1. The term of this Agreement shall be from **July 1, 2023 through June 30, 2024** and inclusive, unless terminated early as provided for in this Agreement. It is understood that the DISTRICT is under no obligation to renew this Agreement upon its expiration.

B. CONDITIONS

In performing services specified in this Agreement, it is understood that:

1. CONSULTANT will be engaged as an Independent Contractor, and therefore be solely responsible for the payment of federal and state income taxes applicable to this Agreement.
2. Neither CONSULTANT nor any of its employees, agents, or assigns will be eligible for any employee benefits whatsoever relative to this contract including, but not limited to, social security, New York State Worker’s Compensation, unemployment insurance, New York State Employees’ Retirement System, health or dental insurance, or malpractice insurance, or the like.
3. This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing, and signed by authorized representatives of both parties.
4. CONSULTANT agrees to defend, indemnify and hold harmless the DISTRICT, its officers, directors, agents, or employees against all claims, demands, actions, lawsuit costs, damages and expenses, including attorneys’ fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the CONSULTANT, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement.

### C. SERVICES AND RESPONSIBILITIES

1. The CONSULTANT shall provide services set forth in this Agreement. CONSULTANT shall provide a variety of consulting activities, as follows:

#### **District-wide services as per attached 2023-2024 rate sheet**

2. CONSULTANT shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as the established policy guidance from the New York State Department of Education.
3. CONSULTANT hereby represents that he is duly licensed and/or certificated to perform the services set forth in this Agreement. CONSULTANT shall provide the appropriate proof by providing copies of required licenses/certifications of all professionals providing services to student(s) under this Agreement, and any other license or certification applicable.
4. CONSULTANT shall provide all services pursuant to this Agreement in a competent, professional and timely manner. CONSULTANT shall obtain any necessary documents from the New York Teachers Retirement System to perform services as a retiree, if applicable.
5. CONSULTANT acknowledges that the DISTRICT retains supervisory control over him to the same extent as if CONSULTANT were employed by the District.

### D. COMPENSATION

1. CONSULTANT shall submit invoices for payment on a monthly basis. The DISTRICT shall pay CONSULTANT within thirty (30) days of the DISTRICT's receipt of a detailed written invoice from the CONSULTANT. Said invoice shall include the services provided, the total hours, the dates that the invoice covers, and the total amount due for the period specified.
2. Compensation – **As per attached 2023-2024 rate sheet**

### E. INSURANCE

1. CONSULTANT, at its sole expense, shall procure and maintain such policies of commercial general liability, malpractice and other insurance as shall be necessary to insure the CONSULTANT and the DISTRICT, including the Board of Education, employees and volunteers, as additional insured, against any claim for liability, personal injury, or death occasioned directly or indirectly by CONSULTANT in connection with the performance of CONSULTANT'S

responsibilities under this Agreement; each such policy shall provide a minimum coverage of One Million Dollars (\$1,000,000.00) per occurrence subject to an annual aggregate of Three Million Dollars (\$3,000,000).

2. CONSULTANT shall provide the DISTRICT will a certificate of insurance naming the DISTRICT as an indemnified party to the extent of including the DISTRICT, Board of Education, Employees and Volunteers as Additional Insured, a copy of the Declaration pages and of policies, and a copy of the additional insured endorsement.

#### F. TERMINATION

1. The CONSULTANT'S services shall be at the will of the Board of Education of the DISTRICT. The DISTRICT may terminate the appointment at any time prior to the end of the term with or without cause.
2. The parties agree that CONSULTANT'S failure to comply with any terms or conditions of this Agreement will be deemed a material breach of contract, and will provide a basis for the DISTRICT to immediately terminate this Agreement without any further liability to CONSULTANT.
3. In the event the CONSULTANT or the DISTRICT terminates this Agreement with or without cause, such termination of the Agreement shall not discharge the parties' existing obligations to each other as of the effective date of termination.

#### G. SUCCESSORS AND ASSIGNS

It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.

#### H. WAIVER OF RIGHTS

The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.

I. SEVERABILITY

Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.

J. GOVERNING LAW

This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations.

K. ENTIRE AGREEMENT

1. This Agreement is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.
2. This Agreement may not be changed orally, but only by an Agreement, in writing, signed by the authorized representatives of both parties.
3. To be in force and effect, this Agreement must be approved by the Board of Education.

IN WITNESS THEREOF, the parties hereto have executed this Agreement the day and year first above written.

Christine Baudin, M.S.

West Islip Union Free School District

BY:   
Christine Baudin, M.S.

BY: \_\_\_\_\_  
President, Board of Education

Christine Baudin, M.S., CCC-SLP  
Speech-Language Pathologist  
License 009500  
Augmentative Communication Specialist  
Assistive Technology Provider  
4 Roads End  
Brookville, NY 11545  
(609) 367-2140  
christinebaudin@yahoo.com

Rate Sheet for Contractual Services

West Islip School District

2023-2024 School year

\$175 Hourly rate for consultative services and 1:1 therapy, staff trainings for a student, and any programming or other indirect time such as attendance at meetings, phone/virtual meetings/conferences, etc.

\$275 Hourly for multiple hour staff trainings (for example on staff development days).

\$1,500 Flat rate for comprehensive AAC or AT evaluation. Includes report.

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Christine Baudin, M.S., CCC-SLP  
8/30/23

**Supplemental Agreement between the  
West Islip Union Free School District**

**and**

Supplemental Agreement dated this 1st day of July, 2023 between the West Islip Union Free School District (the "District"), located at 100 Sherman Avenue, West Islip, New York and Christine Baudin, M.S. the ("Contractor") located at 4 Roads End, Glen Head, NY 11545.

WHEREAS, the District and Contractor have entered into a contract or other written agreement (hereinafter the "Agreement") whereby the Contractor may receive Student Data or Teacher or Principal Data, as those terms are defined in Education Law §2-d and 8 NYCRR 121.1; and

WHEREAS, the District and Contractor wish to enter into an agreement in order to comply with Education Law §2-d and 8 NYCRR Part 121 (hereinafter "Supplemental Agreement").

NOW THEREFORE, in consideration of the mutual promises below, the District and Contractor agree as follows:

1. Defined Terms: Unless otherwise indicated below or elsewhere in this Supplemental Agreement, all capitalized terms shall have the meanings provided in Education Law §2-d and Section 121.1 of the Regulations of the Commissioner of Education (hereinafter "Regulations").

a. "Educational Agency" shall generally have the same meaning as the term Educational Agency at Education Law §2-d(1)(c) and Section 121.1(f), and in reference to the party to this Agreement shall mean the West Islip Union Free School District

"Third Party Contractor" shall mean any person or entity, other than an Educational Agency, that receives Student Data or Teacher or Principal Data from an Educational Agency pursuant to a contract or other written agreement for purposes of providing services to such Educational Agency, including but not limited to data management or storage services, conducting studies for or on behalf of such Educational Agency, or audit or evaluation of publicly funded programs. With reference to this agreement, "Third Party Contractor" shall be synonymous with "Contractor" and shall also include any and all subcontractors, persons or entities with whom the Contractor shares Student Data and/or Principal or Teacher Data pursuant to a contract or other written agreement for purposes of providing services to such Educational Agency, including but not limited to data management or storage services, conducting studies for or on behalf of such Educational Agency, or audit or evaluation of publicly funded programs, and in reference to the party to this Agreement shall mean Christine Baudin, M.S.

b. "Student" means any person attending or seeking to enroll in an Educational Agency.

c. "Student Data" means Personally Identifiable Information of a "Student."

d. "Eligible Student" means a Student who is eighteen years or older.

- e. "Parent" means a parent, legal guardian, or personal in parental relation to a Student.
- f. "Building Principal" or "Principal" means a building principal subject to annual performance evaluation review under Education Law §3012-c.
- g. "Classroom Teacher" or "Teacher" means a teacher subject to annual performance evaluation review under Education Law §3012-c.
- h. "Teacher or Principal Data" means Personally Identifiable Information from the records of an Educational Agency relating to the annual professional performance reviews of classroom teachers or principals that is confidential and not subject to release under the provisions of Education Law §3012-c.
- i. "Personally Identifiable Information" shall have the following meanings:
  - i. As applied to Student Data, shall mean Personally Identifiable Information as defined in 34 CFR 99.3 implementing the Family Educational Rights and Privacy Act (FERPA)
  - ii. As applied to Teacher or Principal Data, shall mean Personally Identifiable Information as that term is defined in Education Law §3012-c.

2. The District has developed the Parents Bill of Rights for Data Privacy and Security, the terms of which are applicable to the Agreement between the District and Contractor and are incorporated into this Supplemental Agreement. The Parents Bill of Rights for Data Privacy and Security states:

- a. A student's personally identifiable information cannot be sold or released for any commercial purposes.
- b. Parents have the right to inspect and review the complete contents of their child's education record maintained by the West Islip Union Free School District.
- c. State and federal laws protect the confidentiality of personally identifiable information. Safeguards associated with industry standards and best practices, including but not limited to, encryption, firewalls, and password protection, must be in place when data is stored or transferred.
- d. A complete list of all student data elements collected by the State is available for public review at  
<http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx>  
or a copy may be obtained by writing to:

Office of Information & Reporting Services  
New York State Education Department, Room 863 EBA  
89 Washington Avenue  
Albany, NY 12234

- e. Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to:

Lisa DiSibio, *District Data Coordinator*

West Islip UFSD

100 Sherman Avenue

West Islip, New York, 11795

631-930-1583

[l.disibio@wi.k12.ny.us](mailto:l.disibio@wi.k12.ny.us)

- f. “Supplemental information” for each contract into which the District enters with a third party who receives student data or teacher or principal data shall:
- i. state the exclusive purposes for which the student data or teacher or principal data will be used;
  - ii. specify how the third party contractor will ensure that the subcontractors, persons or entities that the third party contractor will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements;
  - iii. stipulate when the agreement expires and what will happen to the student data or teacher or principal data upon expiration of the agreement;
  - iv. include if and how a parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected; and
  - v. state where the student data or teacher or principal data will be stored and the security protections taken to ensure such data will be protected.

This Bill of Rights is subject to change based on regulations of the Commissioner of Education and the New York State Education Department’s Chief Privacy Officer, as well as emerging guidance documents.

3. As required by Education Law §2-d(3)(c) and Section 121.3 of the Regulations, the District has developed the following “supplemental information” for the Agreement with the Contractor:



a. Student Data and/or Teacher or Principal Data which the Contractor comes into possession as part of its Agreement with the District shall be used for the following exclusive purpose(s): to provide tutorial services in accordance with the underlying agreement.

b. The Contractor will ensure that any and all subcontractors, persons or entities that the Contractor may share the Student Data and/or Principal or Teacher Data with will abide by the terms of the Agreement, this Supplemental Agreement, and the data protection and security requirements set forth in Education Law §2-d and Part 121 of the Regulations.

c. The duration of this agreement coincides with the duration of the parties' underlying Agreement, which is currently set to expire on June 30, 2024. When the Agreement between the District and the Contractor expires or terminates, the Contractor shall *return to the District all remaining Student Data and/or Principal or Teacher Data or, if agreed to by the District, destroy the remaining Student Data and/or Principal or Teacher Data that the Contractor still maintains in any form.*

d. *Any challenges concerning the accuracy of Student Data and/or Principal Data shall be handled directly between the District and the Parent, Student, Eligible Student, Teacher or Principal. The Contractor agrees to abide by the outcome of such challenges and make any corrections and/or changes to the applicable Student Data and/or Principal or Teacher Data as determined by the District." or "The Contractor and District agree to notify the other party of any challenge to the accuracy of Student Data and/or Principal Data. The District and Contractor agree that the party who is responsible for the development of the Student Data and/or Principal Data shall make the final determination with regard to any corrections and/or changes to the applicable Student Data and/or Principal or Teacher Data.*

e. The District and the Contractor hereby agree that the Student Data and/or Principal or Teacher Data shall be stored in the following manner: *[Insert (i) a description of where Student Data and/or Principal or Teacher Data will be stored, described in a manner to protect data security, (ii) a description of the security protections taken to ensure Student Data and/or Principal or Teacher Data will be protected and data security and privacy risks are mitigated; and (iii) a description of how the Student Data and/or Principal or Teacher Data will be protected using encryption while in motion and at rest.]*

*All in locked files / password protected*

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f. The parties hereby incorporate by reference the Data Privacy and Security Plan and Data Privacy Plan attached hereto as Appendix E.

4. As required by Education Law §2-d(5)(e), the Contractor hereby agrees that any officers or employees of the Contractor, including any subcontractors or assignees, who have access to Student Data or Teacher or Principal Data will have or will receive training on the Federal and

New York State laws governing confidentiality of Student Data and/or Principal or Teacher Data prior to receiving access.

5. As required by Education Law §2-d(5)(f), the Contractor hereby agrees that it shall:
  - a. Limit internal access to education records to those individuals that are determined to have legitimate educational interests;
  - b. Not use the educational records for any other purposes than those explicitly authorized in the Agreement or this Supplemental Agreement;
  - c. Except for authorized representatives of the Contractor to the extent they are carrying out the Agreement or this Supplemental Agreement, not disclose any Personally Identifiable Information to any other party:
    - i. Without the prior written consent of the Parent or Eligible Student; or
    - ii. Unless required by statute or court order and the party provides a notice of the disclosure to the State Education Department, District Board of Education, or institution that provided the information no later than the time the information is disclosed, unless providing notice of the disclosure is expressly prohibited by the statute or court order.
  - d. maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable student information in its custody;
6. Breach and unauthorized release of Personally Identifiable Information:
  - a. In accordance with Education Law §2-d(6) and Section 121.11 of the Regulations, the Contractor shall be required to notify the District of any breach of security resulting in an unauthorized release of Student Data and/or Principal or Teacher Data by the Contractor or its subcontractors or assignees in violation of applicable state or federal law, the Parents Bill of Rights for Student Data Privacy and Security, the data privacy and security policies of the District and/or binding contractual obligations relating to data privacy and security, in the most expedient way possible and without unreasonable delay. The District shall, upon notification by the Contractor, be required to report to the Chief Privacy Officer, who is appointed by the State Education Department, any such breach of security and unauthorized release of such data.
  - b. In the case of an unauthorized release of Student Data, the District shall notify the Parent or Eligible Student of the unauthorized release of Student Data that includes Personally Identifiable Information from the student records of such Student in the most expedient way possible and without unreasonable delay. In the case of an unauthorized release of Teacher or Principal Data, the District shall notify each affected Teacher or Principal of the unauthorized release of data that includes Personally Identifiable Information from the Teacher or Principal's annual professional performance review in the most expedient way possible and without unreasonable delay.

c. In the case of notification to a Parent, Eligible Student, Teacher or Principal due to the unauthorized release of student data by the Contractor, or its subcontractors or assignees, the Contractor shall promptly reimburse the educational agency for the full cost of such notification, as required by Education Law §2-d(6)(c).

7. Miscellaneous:

a. The District and Contractor agree that if applicable laws change and/or if the Commissioner of Education implements Regulations which affects the obligations of the parties herein, this Agreement shall be deemed to incorporate such changes as necessary in order for the District and the Contractor to operate in compliance with the amendment or modified requirements under the applicable laws or regulations.

b. Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits the District to comply with the applicable laws or regulations.

c. Nothing express or implied in this Agreement is intended to confer upon any person other than the District, Contractor and their respective successors and assigns any rights, remedies, obligations or liabilities.

**IN WITNESS WHEREOF**, the Parties hereto have duly executed this Agreement.

**Christine Baudin, M.S.**

**WEST ISLIP UNION FREE SCHOOL  
DISTRICT**

By: 

By: \_\_\_\_\_

Print Name: Christine Baudin

Print Name: \_\_\_\_\_

Title: Speech-Language Pathologist

Title: \_\_\_\_\_

Date: 10/3/23

Date: \_\_\_\_\_

## SPECIAL EDUCATION SERVICES CONTRACT

This Agreement is entered into between the Board of Education of the **West Islip School District** (hereinafter the "**DISTRICT OF RESIDENCE**"), having its principal place of business for the purpose of this Agreement at 100 Sherman Ave., West Islip, NY 11795, and the Board of Education of the **Locust Valley Central School District** (hereinafter the "**DISTRICT OF LOCATION**"), having its principal place of business for the purpose of this Agreement at 22 Horse Hollow Road, Locust Valley, New York 11560.

### WITNESSETH

**WHEREAS**, the DISTRICT OF LOCATION is required by Education Law Section 3602-c to provide special education services to parentally-placed students with disabilities, when such students attend private school in the DISTRICT OF LOCATION, but reside in the DISTRICT OF RESIDENCE and have provided the DISTRICT OF LOCATION with timely notice; and

**WHEREAS**, the DISTRICT OF LOCATION is a public school district within the State of New York authorized to provide special education and related services to students with disabilities;

**NOW, THEREFORE**, the parties mutually agree as follows:

- A. **TERM:** The term of this Agreement shall be from July 1, 2023 through June 30, 2024 inclusive, unless terminated earlier as provided for in this Agreement.
  
- B. **SERVICES AND RESPONSIBILITIES:**
  1. The DISTRICT OF LOCATION shall develop an individualized education service program (IESP) for those student(s) listed on the attached "Confidential Schedule A," incorporated by reference herein and made a part of this Agreement, and shall provide the services set forth in such IESP attached as Schedule "B".
    - a. A student(s) and/or services may be added or deleted from the attached Schedules "A" and/or "B" at any time upon written notification to the DISTRICT OF RESIDENCE. Such written notification shall include a copy of any revised IESP. In such event, the payment amount owed by the DISTRICT OF RESIDENCE shall be adjusted accordingly.
    - b. The DISTRICT OF LOCATION represents and warrants that it has received written consent from the parents of these students listed on Confidential Schedule A to share personally identifiable special education information with the DISTRICT OF RESIDENCE.

2. The DISTRICT OF LOCATION represents and warrants that services to students under this Agreement shall be provided by individuals who are certified or licensed in accordance with applicable law, rules and regulations.

**C. COMPENSATION:**

1. The parties to this Agreement recognize that the authority for the DISTRICT OF RESIDENCE and the DISTRICT OF LOCATION to contract for the provision of special education services herein is derived from Education Law Section 3602-c. and related provisions of the Education Law and Regulations of the Commissioner of Education; and that these statutes and regulations define the cost and categories of costs that may be charged hereunder.

The DISTRICT OF LOCATION shall be entitled to bill the DISTRICT OF RESIDENCE for the services provided the students listed in Schedule "A" pursuant to this Agreement and the IESP attached as Schedule "B" in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education.

2. Requests for payment by the DISTRICT OF LOCATION shall be made by submission of a detailed written invoice to the DISTRICT OF RESIDENCE which references the time period for which payment is being requested and a breakdown of the total amount due for the period specified.
  - a. The DISTRICT OF RESIDENCE shall pay the costs claimed by the DISTRICT OF LOCATION within forty-five (45) business days of receipt of each invoice by the DISTRICT OF RESIDENCE, unless the DISTRICT OF RESIDENCE sends the DISTRICT OF LOCATION a written notice disputing the invoice within forty-five (45) business days of its receipt. If a dispute or claim arises regarding payment, the parties shall have those legal rights and remedies provided by law and regulation. Failure to provide the written notice herein shall not preclude the DISTRICT OF RESIDENCE from disputing the costs by the DISTRICT OF LOCATION. Resolution of disputes regarding such cost claims shall be governed by Education Law Section 3602-c and part 177 of the Regulations of the Commissioner of Education.

**D. TERMINATION:**

This Agreement may be terminated by written notice of either party.

**E. MISCELLANEOUS:**

1. All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

**To DISTRICT OF RESIDENCE:**

**West Islip School District  
100 Sherman Avenue  
West Islip, NY 11795**

**To DISTRICT OF LOCATION:**

**Locust Valley CSD  
22 Horse Hollow Road  
Locust Valley, NY 11560**

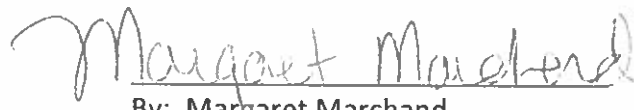
2. It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
3. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement. Enforcement of this Agreement must be made pursuant to Education Law Section 3602-c and Part 177 of the Regulations of the Commissioner of Education.
4. Should any provision of this Agreement for any reason, be declared invalid and/or unenforceable such declaration shall not affect the validity of the remaining provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.
5. This Agreement and the rights and obligations of the parties hereunder shall be construed in accordance with, and governed by, the laws and regulations of the State of New York and applicable Federal laws and regulations.
6. This Agreement along with the attached Schedules "A" and "B", is the complete and exclusive statement of the Agreement between the parties, and supercedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions or covenants between the parties relating to the subject matter of the Agreement.

7. Except for Schedules "A" and "B", this Agreement may not be changed orally, but only by an agreement, in writing, signed by authorized representatives of both parties.
8. It is expressly understood that nothing in this Agreement is intended to modify or vary or enlarge or diminish the statutory and regulatory obligations or rights of the parties; nor is it intended to create any additional legal rights or obligations other than those imposed or provided by Federal or State law or regulation. This Agreement does not provide either party with a breach of contract action. Enforcement of this Agreement is through the dispute resolution procedures set forth in Part 177 of the Regulations of the Commissioner of Education.
9. Nothing in this Agreement is intended to bestow any benefits or rights to any third parties who are not signatories to this Agreement. The parties to this Agreement shall have the sole right to enforce its terms.
10. Nothing in this Agreement is intended to place an obligation on the parties to ensure that the other is complying with its obligation under Federal or State law or regulation.

DISTRICT OF RESIDENCE

DISTRICT OF LOCATION

\_\_\_\_\_  
 By:  
 President Board of Education  
 West Islip School District  
 Date \_\_\_\_\_

  
 By: Margaret Marchand  
 President Board of Education  
 Locust Valley CSD  
 Date 10/18/23

# WI

## WEST ISLIP UNION FREE SCHOOL DISTRICT

100 Sherman Avenue • West Islip, NY 11795  
TEL: 631.930.1510 FAX: 631.893.3223

**Food Services Department**  
Melanie Steinwies  
Director of Food Services

### *MEMORANDUM*

TO: Elisa Pellati  
FROM : Melanie Steinweis  
DATE: 10/26/2023  
RE: Excess of old equipment

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Please see the below list of equipment that I would like to submit for excess.

Thank you,

<b>Equipment</b>	<b>Asset Tag Number</b>	<b>Location</b>	<b>Reason for Excess</b>
2-Compartment Sink	0860	Udall Road Middle School	Nonfunctional (broken)



**GENERAL RESOLUTION**  
**FOR THE PURPOSE OF**  
**PARTICIPATING IN A COOPERATIVE BID COORDINATED BY**  
**THE BOARD OF COOPERATIVE EDUCATION SERVICES OF NASSAU**  
**COUNTY**

**FOR**

Various Commodities and/or Services  
 As Listed on Pages 1-3 of This Resolution

WHEREAS, the Board of Education, West Islip School District of New York State (the "School District") wishes to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Nassau County ("Nassau BOCES") for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS, the District, more particularly, wishes to participate in the joint cooperative bids as listed and checked below (check "yes" or "no"):

<u>CORE GROUP:</u>	<u>PARTICIPATION</u>	
	<u>YES</u>	<u>NO</u>
<i>(NASSAU BOCES PER BID RATE)</i>		
<b>ABATEMENT AND DISPOSAL OF ASBESTOS &amp; LEAD MATERIALS</b>	_____	_____
<b>ARTS &amp; CRAFT SUPPLIES</b>	_____	_____
<b>ASPHALTIC &amp; CEMENT CONCRETE PAVING REPAIR &amp; MAINTENANCE</b>	_____	_____
<b>ATHLETIC UNIFORMS</b>	_____	_____
<b>AUDIO VISUAL EQUIPMENT</b>	_____	_____
<b>AUDIO VISUAL SUPPLIES</b>	_____	_____
<b>AUTO BODY SUPPLIES</b>	_____	_____
<b>AUTO MECHANIC SUPPLIES</b>	_____	_____
<b>AUTOMOBILES – PASSENGER CARS/VANS/TRUCKS</b>	_____	_____
<b>AUTOMOTIVE AIR CONDITIONING REPAIRS</b>	_____	_____
<b>BOILER, DUCT &amp; KITCHEN EXHAUST CLEANING</b>	_____	_____
<b>BUS,VANS AND AUTO PARTS SUPPLIES</b>	_____	_____
<b>BUILDINGS &amp; GROUNDS EQUIPMENT</b>	_____	_____
<b>CALCULATORS</b>	_____	_____
<b>CARPENTRY, CABINETRY &amp; BUILDING SUPPLIES</b>	_____	_____

<b>CARPETING &amp; INSTALLATION</b>	_____	_____
<b>CESSPOOL MAINTENANCE SERVICES</b>	_____	_____
<b>CHAIN LINK FENCING</b>	_____	_____
<b>COMPUTER HARDWARE, SOFTWARE, NETWORKING AND SUPPLIES</b>	_____	_____
<b>CUSTODIAL AND GREEN CUSTODIAL SUPPLIES</b>	_____	_____
<b>DOORS: HOLLOW METAL, FRAMES &amp; HARDWARE</b>	_____	_____
<b>FAX &amp; PHOTOCOPY EQUIPMENT, SUPPLIES AND MAINTENANCE</b>	_____	_____
<b>FINANCING &amp; LEASING OF CAPITAL EQUIPMENT</b>	_____	_____
<b>FIRE EXTINGUISHERS &amp; SERVICE</b>	_____	_____
<b>FITNESS EQUIPMENT</b>	_____	_____
<b>FLOOR TILES &amp; INSTALLATION</b>	_____	_____
<b>FOOD &amp; BEVERAGE SUPPLIES</b>	_____	_____
<b>FOOD PREPARATION: PAPER &amp; PLASTIC SUPPLIES</b>	_____	_____
<b>FOOD SERVICE EQUIPMENT</b>	_____	_____
<b>FUEL OIL</b>	_____	_____
<b>FURNITURE: CLASSROOM &amp; OFFICE</b>	_____	_____
<b>GENERAL SAFETY SUPPLIES</b>	_____	_____
<b>GENERAL SCHOOL &amp; OFFICE SUPPLIES</b>	_____	_____
<b>GLAZING SERVICES &amp; SUPPLIES</b>	_____	_____
<b>GYMNASIUM FLOOR REFINISHING</b>	_____	_____
<b>GUARD SERVICE (LICENSED, UNIFORMED, UNARMED)</b>	_____	_____
<b>HAZARDOUS MATERIALS: HANDLING, REMOVAL, TRANSPORTATION &amp; DISPOSAL</b>	_____	_____
<b>HEALTH OFFICE SUPPLIES</b>	_____	_____
<b>HVAC EQUIPMENT</b>	_____	_____
<b>HVAC MAINTENANCE &amp; INSTALLATION</b>	_____	_____
<b>INDUSTRIAL ARTS &amp; WELDING SUPPLIES</b>	_____	_____
<b>INTERSCHOLASTIC ATHLETIC SUPPLIES</b>	_____	_____
<b>IRRIGATION SYSTEMS – REPAIR &amp; MAINTENANCE</b>	_____	_____
<b>LIBRARY SUPPLIES</b>	_____	_____
<b>MEDICAL &amp; DENTAL SUPPLIES</b>	_____	_____
<b>MUSICAL INSTRUMENTS &amp; SUPPLIES</b>	_____	_____
<b>MUSICAL INSTRUMENT RENTALS</b>	_____	_____
<b>MUSICAL INSTRUMENT REPAIRS</b>	_____	_____
<b>OIL &amp; GAS BURNER SERVICE</b>	_____	_____
<b>PAINT &amp; PAINTING SUPPLIES</b>	_____	_____
<b>PAPER: XEROGRAPHIC, FAX &amp; COPIER</b>	_____	_____
<b>PHOTOGRAPHY SUPPLIES</b>	_____	_____
<b>PHYSICAL EDUCATION SUPPLIES</b>	_____	_____
<b>PLUMBING &amp; HEATING SUPPLIES</b>	_____	_____
* <b>PLUMBING SERVICES</b>	_____✓	_____
<b>RECONDITIONING OF ATHLETIC EQUIPMENT</b>	_____	_____
<b>REFRIGERATION &amp; AIR CONDITIONING SUPPLIES</b>	_____	_____
<b>ROOF MAINTENANCE &amp; REPAIR</b>	_____	_____

**SCHOOL BUS AIR CONDITIONING INSTALLATION,  
MAINTENANCE & REPAIRS**

**SCHOOL BUS & AUTO PARTS**

**SCIENCE SUPPLIES**

**SMART BOARDS**

**SNACK VENDING SERVICE**

**SUBSCRIPTION SERVICES**

**TEACHING AIDS**

**TOOLS: POWER & HAND**

**TREE MAINTENANCE**

**UNIFORMS – GENERAL**

**VEHICLE REPAIRS**

**VENETIAN BLINDS & SHADES**

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NOW THEREFORE, BE IT RESOLVED that the School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

BE IT FURTHER RESOLVED that Nassau BOCES is hereby authorized to award cooperative bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and

BE IT FURTHER RESOLVED, that the School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

BE IT FURTHER RESOLVED, that the School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District.

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date

West Islip UFSD  
School District Name

**LETTER OF INTENT**  
**FOR THE PURPOSE OF**  
**PARTICIPATING IN A COOPERATIVE BID COORDINATED BY**  
**THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF NASSAU**  
**COUNTY**  
**FOR**  
**Various Commodities and/or Services**

BE IT KNOWN, that by this Letter of Intent that the School District indicated below plans to participate in the comprehensive cooperative bids conducted by the Board of Cooperative Educational Services of Nassau County, in accordance with the terms of the General Resolution.

The executed General Resolution will be forwarded subsequent to the Board approval, as required by New York State General Municipal Law (Section 119.0).

\_\_\_\_\_  
Superintendent of Schools

\_\_\_\_\_  
Date

West Islip UFSD  
School District Name